

MARK TWAIN ELEMENTARY

IB WORLD SCHOOL

Melissa Patin, Principal



Steps to Enroll for the 2021-2022 School Year

Step 1: Verify that your home address is within the Mark Twain school zone by following this link: <https://www.houstonisd.org/findaschool>

Step 2: Once you have verified that Mark Twain is your zoned school, you must register with HISD online: <http://houstonisd.org/enroll>

See the "How To" document located on the Mark Twain website for detailed instructions and screen shots of the online registration process.

Step 3: Complete the Mark Twain Enrollment Packet located on the Mark Twain website under the "About Us" tab. www.houstonisd.org/twaines

The packet consists of the following forms:

- Falsification Acknowledgement
- Enrollment Information sheet
- How Will Your Child Go Home
- Student Information Survey
- Health Inventory Sheet
- Ethnicity and Race Data Questionnaire
- Home Language Survey
- School Enrollment History

In addition to these forms, you will need to make copies of the following items:

- Birth Certificate **(bring original and copy)**
- Social Security Card **(bring original and copy)**
- Complete Immunization Records
(Student's name, birth date and doctor should appear on the records)
- Proof of Address:
 - Electric, Gas or Water Bill
 - Executed Lease Agreement or HCAD statement
- School Records
 - Report Card
 - Test Records
 - Special Education/504 Records
- Parent or Legal guardian's Driver's License
- Custodial Documentation, If applicable

Step 4: Contact Victoria Sanchez at vsanche7@houstonisd.org or at 713-295-5230 to schedule an appointment to turn in your registration paperwork.