

IB MYP Community Project

Presentation Planning Guide



Basic Guidelines:

- Presentations will take place in Advocacy during the week of April 10th, 2017
- Each group/individual will get a time slot to present
- **For individual student presentations – 6-10 minutes**
- **For group presentations – 10-14 minutes**
- Presentations can be in your preferred method – PowerPoint, Prezi, Video, or some combination of these
- Presentations must include a tri-fold or poster with documents/evidence from the process of your project
- Students should dress for the presentation – appropriate attire (think job interview)
- You will need a well thought-out script to insure you cover all the information, keep the presentation engaging, and meet all the criteria listed in the next bullet.
- You want your presentation to cover the four criterion because your Advocacy supervisor will assess as you present.
 - **Investigating** – Present your **research** and your **reasoning** for selecting your community need
 - **Planning** – Present your **process, timeline, and organization** of the project
 - **Taking Action** – Present **what happened** in your service action (good and bad)
 - **Reflecting** – Present what **you gained** from the project and your **final reflection**
- Your presentation must include: completed academic honesty form for each student, the proposal for action, process journal extracts, any supporting visual aids – data, pictures, maps, charts, etc., and bibliography with your 5+ sources – MANY of these can be placed on your tri-fold or poster.

Suggested Presentation format: plan in your process journal

This is using a PP format, but adjust and make it your own!

Introduction

Slide 1 Title slide – creative project name/engaging image(s)/Members names

Investigating

Slide 2 Community in Need – What is the Community and the need you focused on?

Slide 3 Reasoning – Why did you choose this need?

Slide 4-5 Research – Explain the research you found about the community and the need. What service opportunities did you find? Interesting facts you found. Data – charts, maps, etc.

Planning

Slide 6 Proposal for Action – State your actual proposal.

Slide 7-8 Timeline/Planning – Show the process you went through prior to the service in action.

Taking Action

Slide 9-11 Taking Action – Explain the actual service. Show any evidence, visuals, etc.

Reflecting

Slide 12-13 Final Reflections – Be honest: What you learned, what you would change, etc.

Slide 14 Bibliography

Within the presentation you should weave in visuals and excerpts from your process journal(s).

Presentation Do's and Don'ts:

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| <ul style="list-style-type: none"> ✓ Do use color within the presentation ✓ Do keep your bullets brief ✓ Do elaborate verbally about each slide ✓ Do add visuals within the presentation ✓ Do create a script that is easy to follow ✓ Do bring props to engage the audience ✓ Do embed any video evidence you have ✓ Do dress in proper presentation attire ✓ Do project your voice and be excited about your presentation! | <ul style="list-style-type: none"> ✗ Do not overwhelm or use color you cannot see ✗ Do not cut and paste whole paragraphs ✗ Do not forget to quote if it's not your idea ✗ Do not use visuals as a slide background ✗ Do not overwhelm a slide with too many visuals ✗ Do not just read off the script or presentation slide ✗ Do not forget to practice! |
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