IB MYP Community Project
Presentation Planning Guide

Basic Guidelines:
• Presentations will take place in Advocacy during the week of April 10th, 2017
• Each group/individual will get a time slot to present
• For individual student presentations – 6-10 minutes
• For group presentations – 10-14 minutes
• Presentations can be in your preferred method – PowerPoint, Prezi, Video, or some combination of these
• Presentations must include a tri-fold or poster with documents/evidence from the process of your project
• Students should dress for the presentation – appropriate attire (think job interview)
• You want your presentation to cover the four criterion because your Advocacy supervisor will assess as you present.
  o Investigating – Present your research and your reasoning for selecting your community need
  o Planning – Present your process, timeline, and organization of the project
  o Taking Action – Present what happened in your service action (good and bad)
  o Reflecting – Present what you gained from the project and your final reflection
• Your presentation must include: completed academic honesty form for each student, the proposal for action, process journal extracts, any supporting visual aids – data, pictures, maps, charts, etc., and bibliography with your 5+ sources – MANY of these can be placed on your tri-fold or poster.

Suggested Presentation format: plan in your process journal
This is using a PP format, but adjust and make it your own!

Introduction
Slide 1  Title slide – creative project name/engaging image(s)/Members names

Investigating
Slide 2  Community in Need – What is the Community and the need you focused on?
Slide 3  Reasoning – Why did you choose this need?
Slide 4-5  Research – Explain the research you found about the community and the need. What service opportunities did you find? Interesting facts you found. Data – charts, maps, etc.

Planning
Slide 6  Proposal for Action – State your actual proposal.
Slide 7-8  Timeline/Planning – Show the process you went through prior to the service in action.

Taking Action
Slide 9-11  Taking Action – Explain the actual service. Show any evidence, visuals, etc.

Reflecting
Slide 12-13  Final Reflections – Be honest: What you learned, what you would change, etc.
Slide 14  Bibliography

Within the presentation you should weave in visuals and excerpts from your process journal(s).

Presentation Do’s and Don’ts:
✓ Do use color within the presentation
✓ Do keep your bullets brief
✓ Do elaborate verbally about each slide
✓ Do add visuals within the presentation
✓ Do create a script that is easy to follow
✓ Do bring props to engage the audience
✓ Do embed any video evidence you have
✓ Do dress in proper presentation attire
✓ Do project your voice and be excited about your presentation!
✗ Do not overwhelm or use color you cannot see
✗ Do not cut and paste whole paragraphs
✗ Do not forget to quote if it’s not your idea
✗ Do not use visuals as a slide background
✗ Do not overwhelm a slide with too many visuals
✗ Do not just read off the script or presentation slide
✗ Do not forget to practice!