



SDMC Meeting Minutes

	<u>Meeting Attendance</u>	
Date: February 21, 2023	<u>Chairperson</u> Lea Mishlan, Principal	<u>Non-Instructional Staff</u> Compassion Anderson- Attendance Clerk
Time: 4:15pm – 5:05pm	<u>Instructional Staff</u> Geoffrey Phillips- Teacher/ SEL Liaison Jordan Shaw- Math Teacher Jessica Guillory- Teacher/ Coach Vivian Cook- ELAR Teacher	<u>Parent/Community Members</u> Kara Bemis- PTO President Amanda Hellman- Parent Nathan Smith- Parent/Community Member
Location: WBMS Library		<u>Business Professionals</u> Abraham Mathew- Buckner Parkway Place Tim List- Buckner Parkway Place John Bender- Buckner Parkway Place
Next Meeting: April 12	<u>Professional Staff</u> Julissa Chavez- Counselor Kendra Stokes- Dean	

1. Member Check-In

- a. New member- Tim List (took Abraham Mathew’s position)

2. HISD Budget Presentation

- a. Only action affecting WB in 23-23SY is attendance will directly fund our campus. This was held harmless since COVID but beginning 23-24 there will be no adjustments made and our attendance will affect our funding. (Daily Attendance not enrollment)

3. School Accountability Updates

- a. West Briar testing schedule- TELPAS happening now
- b. Federal Report Card- posted [on website here](#) & a report card is mandated for TEA, the district, and the campus.

4. School Safety

- a. **Community Meeting-** entire meeting posted to our website; discussed school safety in light of situation before the holiday break
- b. **TEA Audit Corrective Action-** 3 phases: Intruder Audit, Exterior Audit, and Classroom Door Audit
 - i. We did not pass the Classroom Door audit so corrective action was put in place to train teachers/staff to keep all campus doors locked and shut. No door wedges can be used.

WEST BRIAR MIDDLE SCHOOL

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- ii. Question was raised about the design of the Front Desk. Can it be remodeled to force visitors to enter the office with another enclosed space/barrier?

5. Coming Up:

- a. Course Selection- coming up in March/April
- b. Spring Break + Spring Holidays coming up
- c. 2023-2024 Academic Calendar

6. Questions, Comments

- a. **Boys & Girls club for the 23-24SY-** posed action to committee. The district has offered to have this club at West Briar. Fully funded and staffed by them.
 - i. Question about transportation?
- b. Mentors from Westside HS clubs/extracurriculars? Could we set up a program for this? Chavez will look into.