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# 2016 COMMUNITY RESOURCE GUIDE

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GENERAL EDUCATIONAL DEVELOPMENT (GED)

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Kenneth Huewitt  
Interim Superintendent of Schools

# Houston Independent School District Board of Education

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## **Family and Community Engagement Department**

4400 West 18<sup>th</sup> Street, Houston, Texas 77092

[www.HoustonISD.org/face](http://www.HoustonISD.org/face)

It is the policy of the Houston Independent School District not to discriminate on the basis of age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, veteran status, political affiliation, sexual orientation, gender identity and/or gender expression in its educational or employment programs and activities.

## EXECUTIVE SUMMARY

Welcome to the revised and expanded **Houston Independent School District (HISD) Family and Community Engagement (FACE) 2016 Community Resource Guide**. Its primary intended audiences are administrators and teachers in the HISD and the parents, guardians, families, and communities they serve.

### Structure and Organization

In its third edition, the **2016 Community Resource Guide** now includes 41 topics and 735 profiles. The profiles encompass 350 unique organizations. A profile is the total description of an entry. An entry is an organization and its total profile under a given topic. A topic is the total collection of profiles for a specific area of interest. The **Guide** consistently uses 15 headings as prompts for information. A heading is a specific question of interest and it is repeated across all entries and within all topics.

### Methods Used

In identifying possible topics and profiles for this new, revised edition of the **Guide**, HISD FACE staff members:

1. Used service providers' websites as the primary information resource.
2. Consulted Guidestar and organizations' IRS Form 990s for contact and communication information.
3. Sent emails with questions to selected organizations for which there were gaps in information.
4. Made phone calls to selected organizations for which there were also gaps in information.
5. Reviewed successive drafts to assess quality, completeness, and ease of use.
6. Included a **Product Evaluation Form** for feedback from schools, families, and other users.

### Origins and Attributes

Under the leadership of Assistant Superintendent, Dr. Jorge Arredondo, an eight-person team contributed to developing the **2016 Community Resource Guide**: Dr. Elizabeth Cocina, Carmen Acevedo, Victoria Graham, Gabriella Hernandez, Walter Simpson, Rony Canales, Valeria Schillaci, and Jeffrey Smith. The **Guide** traces its lineage to such trailblazers as Harris County's Community Youth Services Program and the United Way of Greater Houston, but it also differs from them in significant ways: (1) The **Guide's** area of focus is on HISD and Houston, not on a broader geography; (2) information summary tables precede the profiles for each topic; (3) through the headings used in its service provider profiles, the **Guide** presents answers for a consistently defined set of questions; (4) wherever possible, it includes contact names, local bus and METRO rail transit routes, and the languages in which information and/or services are available; (5) the **Guide** identifies four ways to get information about community resources: phone, fax, email, and website; (6) the **Guide** also indicates whether services are available onsite at public schools and it briefly describes available services; and (7) the **Guide** is available in single-topic and comprehensive print versions and as a searchable online database.

### Disclaimer

This revised **Guide** is intended to be a quick reference resource for HISD schools and families. Inclusion in it does not denote endorsement or recommendation. Please send information about new resources, as well as any updates, corrections, and comments to [jsmith55@houstonisd.org](mailto:jsmith55@houstonisd.org).

### Evaluation Form

A two-page Product Evaluation Form appears at the end of this **Guide**. We would welcome your feedback!

## GENERAL EDUCATIONAL DEVELOPMENT (GED)

### General Educational Development (GED):

1. AVANCE Houston, Inc.
2. Community Family Centers (CFC)
3. East Side University Village Community Learning Center
4. Gulf Coast Community Services Association, Inc. (GCCSA)
5. Houston Center for Literacy (HCL)
6. Houston Community College System – Adult Education
7. Northwest Assistance Ministries (NAM)
8. The Association for the Advancement of Mexican Americans (AAMA)

	Phone	Ages/Grades Served	Costs	Onsite at Schools	Languages
1	713-686-4400	Adults ages 18+	Free	No	English, Spanish
2	713-923-2316 713-773-9900	Ages 16-17 and Adults ages 18+	Free	No	English, Spanish
3	713-747-9255	Adults ages 18+	Free	No	English, Spanish
4	713-393-4700	Adults ages 18+	Free	No	English, Spanish
5	713-640-8200 713-670-5518	Age 17 and Adults ages 18+	Free	No	English, Spanish
6	713-718-5400 713-718-8300 713-718-8000 713-718-5700 713-718-7800	Adults ages 18+	Free	No	English, French, German, Khmer, Lao, Persian, Russian, Spanish, Thai, Vietnamese
7	281-885-4555 281-885-4616	Adults ages 18+	Free	Yes	English, Spanish
8	713-929-2330	Adults ages 18+	\$20	Yes	English, French, Spanish

### AVANCE Houston, Inc.

**Address:** 4503 Mangum Road, Houston, TX 77092

**Area Served:** Houston

**Days/Hours:** Office: Monday-Friday, 8am-5pm. • General Educational Development (GED) Classes: Monday-Friday, 9am-12pm.

**Contact:** Dora Hinojosa, Adult Education Program Manager

**Phone:** 713-686-4400

**Fax:** 713-812-9829

**Email:** [dhinojosa@avancehouston.org](mailto:dhinojosa@avancehouston.org)

**Website:** <http://www.avancehouston.org/ged>

**Local Bus Routes:** 23, 85

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** Requires proof of identity, proof of residence, and an application. • Classes are for adults who have children in AVANCE programs.

**Costs:** Free

**Onsite at Schools:** No

**Languages:** English, Spanish

**Direct Services:** Offers General Educational Development (GED) preparation classes. • Also offers classes in English as a Second Language (ESL) and adult basic education (ABE), as well as programs in early childhood education, fatherhood, parent education, and child education.

## Community Family Centers (CFC)

**Area Served:** Houston

Location	Address	Phone	Fax	Bus Routes
Community Family Centers	7524 Avenue E, Houston, TX 77012	713-923-2316	Monday-Thursday, 9am-12pm and 6pm-9pm, Friday, 9am-12pm	20, 50
American International University	9999 Richmond Avenue, Houston, TX 77042	713-773-9900	Monday-Thursday, 1:30pm- 4:30pm	47, 152, 153

**Contact:** Sureya Garcia, Program Coordinator

**Email:** [info@communityfamilycenters.org](mailto:info@communityfamilycenters.org) or [sgarcia@communityfamilycenters.org](mailto:sgarcia@communityfamilycenters.org)

**Website:** <http://www.communityfamilycenters.org/education.php>

**Ages/Grades Served:** Ages 16-17 and adults ages 18+

**Eligibility:** Requires program registration and taking a locator test. • Requires photographic identification (photo ID), proof of identity, and proof of address. • Must pay registration fee by credit card, debit card, or check. • Accepts walk-ins.

**Costs:** Costs vary. • Registration fee is \$20. • Class tuition itself is free. • Call to ask about specific costs.

**Onsite at Schools:** Yes. • Youth programs are at two HISD high schools. • School-based services are at 18 HISD schools.

**Languages:** English, Spanish

**Direct Services:** Provides General Educational Development (GED) preparation classes. • Also provides health screenings, immunizations, translation services, and referral services. • Offers classes in parent education, adult basic education (ABE), and English as a Second Language (ESL). • Provides emergency food assistance, health screenings, immunizations, translation, and referrals. • Also provides youth/summer programs and a sports and recreation center.

## East Side University Village Community Learning Center

**Address:** 3614 Holman Street, Houston, TX 77004

**Area Served:** Houston: Third Ward

**Days/Hours:** Office: Monday-Thursday, 9am-9pm. • General Educational Development (GED) Classes: Monday-Thursday, 9am-8:30pm.

**Contact:** Bracy Johnson, Learning Center Manager

**Phone:** 713-747-9255

**Fax:** 713-747-6101

**Email:** [esuvclc@esuvclc.org](mailto:esuvclc@esuvclc.org)

**Website:** <http://www.esuvclc.org/classes/default.asp>

**Local Bus Routes:** 9, 29, 54

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** Must register and apply for financial aid. • Hours vary for specific classes. • Call to ask about specific hours.

**Costs:** Free

**Onsite at Schools:** No

**Languages:** English, Spanish

**Direct Services:** Offers General Educational Development (GED) preparation classes in a GED Academy. • Also offers English as a Second Language (ESL) classes, Spanish language classes, workplace readiness, life skills, technical skills training, job training, and after-school computer tutorials for youth.

## Gulf Coast Community Services Association, Inc. (GCCSA)

**Address:** 9320 Kirby Drive, Houston, TX 77054

**Area Served:** Harris County

**Days/Hours:** Office: Monday-Friday, 8am-5pm. • General Educational Development (GED) Classes: Monday-Thursday, 8:30am-3pm and 5pm-9pm.

**Contact:** Sue Kriegel, Executive Assistant

**Phone:** 713-393-4700

**Fax:** 713-343-8701

**Email:** [info@gccsa.org](mailto:info@gccsa.org)

**Website:** <http://www.gccsa.org/adult-education-and-literacy>

**Local Bus Routes:** 700 (METRO rail), 8

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** Requires proof of identity, proof of residence in Harris County, and proof of income.

**Costs:** Free

**Onsite at Schools:** No

**Languages:** English, Spanish

**Direct Services:** Provides General Educational Development (GED) preparation classes. • Also offers classes in English as a Second Language (ESL), adult literacy, computer skills, and conversational Spanish.

## Houston Center for Literacy (HCL)

**Address:** 2401 Portsmouth Street, Suite 230, Houston, TX 77098

**Area Served:** Greater Houston

**Days/Hours:** Monday-Thursday, 8am-5pm, Friday, 8am-12pm

**Contact:** Doris Larry, Lead Learning Center Manager

**Phone:** 713-640-8200 (general questions) or 713-670-5518 (learning centers)

**Fax:** 713-640-8247

**Email:** [doris.larry@houliteracy.org](mailto:doris.larry@houliteracy.org)

**Website:** <http://www.houliteracy.org>

**Local Bus Routes:** 25, 27

**Ages/Grades Served:** Ages 17+

**Eligibility:** Must meet age requirements. • May be age 16 if services are court-ordered.

**Costs:** Free

**Onsite at Schools:** No

**Languages:** English, Spanish

**Direct Services:** Provides General Educational Development (GED) preparation classes. • Offers classes in English as a Second Language (ESL) for non-native speakers, adult basic education (ABE), family literacy, financial education, and computer skills. • Operates three adult literacy demonstration centers.

## Houston Community College System – Adult Education

**Area Served:** Greater Houston

Location	Address	Days/Hours	Phone	Bus Routes
Main Office	3100 Main Street, BD07, BD08, BD09, Houston, TX 77002	Monday-Friday, 8:30am-4:30pm	713-718-5400	700 (METRO rail), 82
Northeast Campus	555 Community College Drive, Houston, TX 77013	Monday-Thursday, 8am-10pm, Friday, 8am-4pm	713-718-8300	11, 97
Northline	401 Northline Mall, Houston, TX 77022	Monday-Thursday, 8am-10pm, Friday, 8am-4pm	713-718-8000	85
Town and Country	1010 West Sam Houston Parkway North, Houston, TX 77043	Monday-Thursday, 8am-10pm, Friday, 8am-4pm	713-718-5700	26, 39, 70, 72
Westgate	1550 Foxdale Drive, Houston, TX 77084	Monday-Thursday, 8am-10pm, Friday, 8am-4pm	713-718-7800	Not available

**Contact:** David Joost

**Fax:** 713-718-7617 or 713-718-5377

**Email:** [hcc.adulteducation@hccs.edu](mailto:hcc.adulteducation@hccs.edu) or [david.joost@hccs.edu](mailto:david.joost@hccs.edu)

**Website:** <http://www.hccs.edu/adult-education/administration>

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** Must be a dropout and have parental permission if age 17. • Must be under a court order if age 16.

• Requires proof of identity. • Refugee program requires proof of status as a refugee.

**Costs:** Free

**Onsite at Schools:** No

**Languages:** English, French, German, Khmer, Lao, Persian, Russian, Spanish, Thai, Vietnamese

**Direct Services:** Offers classes for General Educational Development (GED) preparation. • Also offers classes in English as a Second Language (ESL) and adult basic education (ABE). • Refugee program provides workplace literacy and help with employment status and legal needs.

### Northwest Assistance Ministries (NAM)

**Address:** 15555 Kuykendahl Road, Houston, TX 77090

**Area Served:** Harris County. • Some services restricted by ZIP code to: 77014, 77032, 77038, 77050, 77060, 77066, 77067, 77068, 77069, 77070, 77073, 77086, 77090, 77373, 77379, 77386, 77388, and 77389.

**Days/Hours:** Monday, 9am-4pm, Tuesday, 9am-8:30pm, Wednesday-Friday, 9am-4pm

**Contact:** Becky Landes, Vice President of Program Services

**Phone:** 281-885-4555 (general questions) or 281-885-4616 (learning center)

**Fax:** 281-583-5616

**Email:** [nam@namonline.org](mailto:nam@namonline.org) (general questions) or [vlandes@namonline.org](mailto:vlandes@namonline.org) (programs)

**Website:** <http://namonline.org/get-help/learning-center>

**Local Bus Routes:** 86

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** For some services, must live in one of the ZIP codes in the NAM service area.

**Costs:** Free

**Onsite at Schools:** Yes. • NAM offers presentations about violence prevention to schools.

**Languages:** English, Spanish

**Direct Services:** Provides General Educational Development (GED) preparation classes. • Offers classes in English as a Second Language (ESL), literacy skills, computer skills, and financial education. • Also offers job search and citizenship/naturalization seminars and a health clinic. • Helps with basic needs (clothing, shelter, energy bills, and transportation).

### The Association for the Advancement of Mexican Americans (AAMA)

**Area Served:** Greater Houston

Location	Address	Days/Hours	Bus Routes
Main Campus	6001 Gulf Freeway, Building C-5, Houston, TX 70023	Monday-Thursday, 9am-1pm and 6pm-9pm	40, 28
Cathedral of St. Matthews	9101 Airline Drive, Houston, TX 77037	Monday-Thursday, 9am-1pm	56
Sanchez Charter School North	406 East Rittenhouse Street, Houston, TX 77076	Monday-Thursday, 6pm-9pm	40, 56, 79

**Contact:** Amber Edmonson, Outreach Specialist

**Phone:** 713-929-2330

**Fax:** 713-926-8235

**Email:** [aama@aama.org](mailto:aama@aama.org) or [aedmonson@aama.org](mailto:aedmonson@aama.org)

**Website:** <http://www.aama.org/adult-education>

**Ages/Grades Served:** Adults ages 18+

**Eligibility:** Requires proof of identity. • Must be ages 18+ to register. • Requires attending an orientation and taking a placement test.

**Costs:** Charges \$20 registration fee per semester.

**Onsite at Schools:** Yes. • Operates a six-week resiliency program in seven HISD elementary schools.

**Languages:** English, French, Spanish

**Direct Services:** Offers General Educational Development (GED) classes for adults with childcare available for children ages 3-5. • Also offers English as a Second Language (ESL) classes for adults with childcare available for children ages 3-5.





## FACE PRODUCT EVALUATION FORM

Product Name: \_\_\_\_\_  
Date: \_\_\_\_\_

User(s): \_\_\_\_\_  
School/Location: \_\_\_\_\_

**Directions:** Please tell us a little about you by checking (✓) the circles that apply best to you.

- |  |   |  |  |
|--|---|--|--|
| <input type="radio"/> Student  | <input type="radio"/> Principal           | <input type="radio"/> Parent Educator                  | <input type="radio"/> Board of Education     |
| <input type="radio"/> Parent or Guardian                                 | <input type="radio"/> Assistant Principal | <input type="radio"/> Parent Liaison                   | <input type="radio"/> District Administrator |
| <input type="radio"/> Family Member                                      | <input type="radio"/> Other Campus Leader | <input type="radio"/> School-Based Specialist          | <input type="radio"/> Central Office Staff   |
| <input type="radio"/> Community Member                                   | <input type="radio"/> Classroom Teacher   | <input type="radio"/> School Bus Driver                | <input type="radio"/> FACE Staff             |
|  | <input type="radio"/> School Librarian    | <input type="radio"/> School Custodian                 |  |
| <input type="radio"/> Black or African American                          |   | <input type="radio"/> Hispanic or Latino               |  |
| <input type="radio"/> American Indian, Alaska Native, or Native Hawaiian |   | <input type="radio"/> White or Caucasian               |  |
| <input type="radio"/> Asian or Pacific Islander                          |   | <input type="radio"/> Two or More Races or Ethnicities |  |

**Directions:** Please tell us how you feel about this product. Your answers will help us to improve it. Thank you.

	Very Unsatisfied ☹	Unsatisfied	Neutral ☺	Satisfied	Very Satisfied ☺	Not Applicable
Overall product quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process for acquiring it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Guidance for users	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
First usage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Repeated usage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Post-acquisition service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### How long have you used this FACE product?

<input type="radio"/>	Less than 1 month
<input type="radio"/>	1 to 2 months
<input type="radio"/>	2 to 3 months
<input type="radio"/>	3 to 6 months
<input type="radio"/>	6 months to 1 year
<input type="radio"/>	1 year or longer
<input type="radio"/>	Have never used it

### How often do you use this FACE product?

<input type="radio"/>	Daily
<input type="radio"/>	3 to 4 times a week
<input type="radio"/>	Weekly
<input type="radio"/>	3 to 4 times a month
<input type="radio"/>	Monthly
<input type="radio"/>	Every 2 to 3 months
<input type="radio"/>	3 to 4 times a year
<input type="radio"/>	Once a year or less often
<input type="radio"/>	Do not use it

## FACE PRODUCT EVALUATION FORM

### Overall, how satisfied are you with this FACE product?

<input type="radio"/>	Very satisfied 😊
<input type="radio"/>	Somewhat satisfied
<input type="radio"/>	Neutral 😐
<input type="radio"/>	Somewhat unsatisfied
<input type="radio"/>	Very unsatisfied ☹️

### Compared to other products of which you are aware, would you say that this FACE product is:

<input type="radio"/>	So good that it's in a class by itself 😊
<input type="radio"/>	Much better than most others
<input type="radio"/>	About the same as others 😐
<input type="radio"/>	Somewhat worse than others
<input type="radio"/>	Much worse than others ☹️
<input type="radio"/>	Never have used it

### Will you use this FACE product again?

<input type="radio"/>	Definitely yes 😊
<input type="radio"/>	Probably yes
<input type="radio"/>	Maybe or maybe not 😐
<input type="radio"/>	Probably no
<input type="radio"/>	Definitely no ☹️
<input type="radio"/>	Never have used it

### How likely are you to recommend this FACE product to others?

<input type="radio"/>	Definitely will recommend it 😊
<input type="radio"/>	Probably will recommend it
<input type="radio"/>	Maybe or maybe not 😐
<input type="radio"/>	Probably will not recommend it
<input type="radio"/>	Definitely will not recommend it ☹️
<input type="radio"/>	Never have used it

### Based upon your experience with this product, how likely are you to use other FACE products?

<input type="radio"/>	Very likely 😊
<input type="radio"/>	Somewhat likely
<input type="radio"/>	Neutral 😐
<input type="radio"/>	Somewhat unlikely
<input type="radio"/>	Very unlikely ☹️

Other comments about the product: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please send this completed evaluation form to:

Jeff Smith, Business Operations Team Leader  
 Family and Community Engagement Department (FACE)  
 Houston Independent School District (HISD)  
 4400 West 18<sup>th</sup> Street  
 Houston, TX 77092  
 713-556-7290 (main)  
 713-556-6814 (fax)  
[face@HoustonISD.org](mailto:face@HoustonISD.org)