

# DAILY ELEMENTARY SCHOOL

## SDMC Minutes

March 2017

### **Pre-K Registration Process:**

For the 2017-2018 Pre-Kindergarten enrollment process we have been approved to use a lottery system. Every parent who wishes to have their child in our Pre-K program will fill out the registration form and there will not be a limit to how many people can register. The 2 PK classes will be filled by conducting a lottery system which will be monitored and implemented by the SDMC committee on May 5, 2017. All parents who are interested in PK at Daily will be given a form to complete.

### **School Supply List:**

The time has arrived to start preparing for the next school year's supply list. Each grade level will need to get together to discuss the necessary requirements for the 2017-2018 school year. We will also ask the PTO to be in charge of the pre-packaged school supplies and see if the online ordering of the supplies is possible.

### **2017-2018 Lunch Process:**

Due to the safety issues and concerns the school has received, starting next school year, Daily Elementary will join in with the surrounding schools in the west area and implement designated days that visitors/parents may come on campus and eat lunch with students. Those days will be every **Wednesday and Friday**, except during testing windows.

### **Tardies/Absences:**

We have an issue where students are consistently arriving to school tardy. This is impacting their education as instructional time is being missed. The committee is seeking suggestions which may be implemented into school policy which may help to curtail the tardy issue. We need an accountability system for this problem.

### **Professional Development:**

After gathering feedback from the staff on the professional development at the beginning of the school year, it has been determined that for 2017-2018 we will continue with the detailed agenda. Teachers enjoyed having their days blocked out for the mandatory trainings along with being able to work in and set up their classrooms. We will also try to implement into the Professional development days, mini group lessons, conducted by Daily staff members/teacher who have exhibited strengths in specific areas of the TADS process.

**Begin Time:** 3:22 **End Time:** 4:35

### *In Attendance:*

*Mrs. Rhodes – Principal*

*Mrs. Coke – Teacher 3rd Grade*

*Mrs. Norwood – Teacher 4th/5th Grade*

*Mr. Baltazar – Teacher 5th Grade*

*Ms. Viktorin – Librarian*

*Mrs. Ranney – Teacher 1st Grade*

*Mrs. Ceaser – Math Interventionist*

*Ms. Gales – Secretary*