



Ray K. Daily Elementary

Houston Independent School District
12909 Briar Forest Houston, TX 77077
281-368-2111
Fax: 281-368-7463

Principal: Stephanie Rhodes

Assistant Principal: Alecia Hatton-McMillian

Uniforms:

- Send a flyer home to parents reminding them about the enforcement of the uniform policy, resuming January 8, 2018
- Teachers should begin to mark student's conduct sheet for being out of uniform
- Provide positive reinforcement for students that are in uniform.

Absences & Tardies:

- To try to improve student attendance, the following suggestions have been made
 - Have the administration gather the name of students who are consistently late/absent and make phone calls to the parents.
 - Compile a running log of students who are late/absence
 - Currently, Parents do NOT have to come into the building and sign the child in, if they are late. The administration will look at changing that rule to make parent's come into the school to sign students in.
 - See if it is possible to do an automated call, like there is for absences, for students that are marked tardy.

School Marquee:

- The marquee for the school is the original one and is constantly needing to be repaired. The administration has determined that is to time to update the marquee and repair it. The new marquee will allow for more information to be seen as well as allow animations and different color usage. The marquee should be installed in January 2018.

Begin Time: 3:36 End Time: 4:04

In Attendance:

Ms. Love - Counselor

Mr. McRipley – Teacher 4th/5th Grade

Mrs. Coke – Teacher 3rd Grade

Mr. Baltazar – Teacher 5th Grade

Mrs. Williams – Teacher 1st Grade

Ms. Gales – Secretary