

Heights High School

Shared Decision Making Committee Meeting Minutes

April 10, 2018

Present:

Principal: Wendy Hampton

Dean of Instruction: Nichole Gamez

IB Coordinator: Cristina Bagos

Campus Instructional Technologist: Tisha Mesa

Librarian: Horace Shane Kenney

Teachers: Rebecca Ozuna, Mark Johnson, Christopher Walton, Natasha Cruz, Khoon Tan, Nicholas Jefferson

Community Members: Peter Marmo

I. Call to Order & Roll 4:10pm

II. Campus Updates

A. Budget Update: Ms. Hampton

- Houston ISD has retracted to PUA model with cuts. Schools have money allocated per student.
- Heights High School will have a \$500,000 deficit. However, most of the deficit will be covered with closed positions.

B. Staffing Update: Ms. Hampton

- Closed positions: When Robert Michaels-Johnson left to become Principal, Ms. Gamez took his position as Dean of Instruction. Ms. Gamez position as Principal of Advanced Academics was closed. Alicia McAfee left and her position as Instructional Coordinator closed. Ms. Cynthia Ford has decided to retire. Ms. Byronica Pickney moved to Assistant Principal of Health Science, closing the Instructional Specialist position. A few clerical and hourly position will close, as well as a few stipends. At this time, teachers cuts will not be made.
- Teacher positions: Ms. Lucy Seward has announced her retirement. She has been teaching part-time but this position will become full time. A Science teacher is also not returning next year.

III. Old/Unfinished Business

A. 2018-2019 Bell Schedule

- The new bell schedule needs a 90 minute intervention advocacy period and the extra will also allow students to meet with mentors, IB projects, and other teachers.
- Ms. Rebecca Ozuna moved to recommend Schedule 5 but moving advocacy to the morning and Ms. Tisha Mesa moved to recommend for Schedule 2. The vote 7-2 for schedule 5. Ms. Hampton will take the recommendation into consideration as she receives feedback from parents and students.

B. 2018-2019 Dress Code

- Student dress code policy update: Uniform tops: the wording “collared polos” (maroon, white, gray) and HISD/school spirit t-shirts will be added back to the policy. No longer plain maroon, white, gray t-shirts.

C. 2018-2019 Technology Policy

- Cell phone policy wording adjustment: adding to the policy, “cell phones to be used for educational purposes at the teacher’s discretion”

IV. New Business

A. Finals Schedule

- SDMC Approved the recommended 2018 Spring Finals Schedule

Tuesday	1st		8:32	9:35
	1st period final		9:40	11:30
	4th	A-Lunch	11:30	12:00
		A-Class	12:05	12:55
		B-Class	11:35	12:25
		B-Lunch	12:25	12:55
	5th		1:00	1:56
6th		2:01	2:56	
7th		3:01	3:57	

Wednesday	2nd		8:32	9:35
	2nd period final		9:40	11:30
	4th	A-Lunch	11:30	12:00
		A-Class	12:05	1:05
		B-Class	11:35	12:35
		B-Lunch	12:35	1:05
	3rd		1:10	2:00
6th period final		2:05	3:57	

Thursday	4th period final		8:32	10:25
	5th period final		10:30	12:25
	A&B Lunch	12:25	1:25	

Friday	3rd period final		8:32	10:25
	7th period final		10:30	12:25
	A&B Lunch	12:25	1:25	

B. School Waivers

- SDMC approved the following waiver:
 - #5 High School-Modified Schedule/State Assessment Days: This Waiver allows the district or charter school to modify the schedule of classes for high school students (Grades 9- 12) only who are not being tested to report to and attend the school after the state assessment testing period has ended, therefore, reducing the interruptions during the testing period. All students must be scheduled for at least 240 minutes of instruction. The time students test can be included as instructional time. If this is a renewal, a statement of compliance is required.

V. Other

A. April 20th Walk Out

- April 13th, Heights News Network (HNN) will have a video about the April 20th National School WalkOut and guidelines for HHS Students.
- Guidelines: Campus faculty and staff cannot interfere with freedom of speech (do not tell them to walk out or not to walk out). 10am is the time to walk out and the students have 17 minutes.
- Heights will provide parameters for students. Peaceful protests and signs are acceptable and if a student wishes to speak, please contact Ms. Shea.

B. Active Shooter Drill

- HISD is in the process of conducting active shooter drills at each campus. We do not know when these will be. They will come with a team of people and direct us to go into lockdown. They will then **check every door** in the building and ensure that they are **locked, blinds are down, and rooms are quiet**. They will check the **perimeter of the building a well** to make sure they are secure. This drill may take longer than most drills so please do not panic. In this situation, if students are in the courtyard, they will be directed to the teaching theater. Students that are in the cafeteria will be directed to the main gym. Students outside on the field/track will be directed to the practice gym. The leadership team along with Officer Jeremie and I have discussed the difference between an active shooter situation and a lockdown for other reasons. I

Meeting Adjourned: 5:10pm

Next scheduled SDMC Meeting: June 5, 2018