

Patterson SDMC

Monday, September 25, 2017

Members present: A. Manning, D. Bentley, A. Adams, E. Puente, J. Gonzalez, E. Pantuliano, S. Ter Harkel, C. Jenkins, C. Nicklaus, J. Perry-Castillo (parent)

Meeting called to order at 3:35 P.M.

1. Essential Agreements – reviewed and discussed
2. Budget –
  - a. Attendance – 98.7% current
  - b. 931 students 2 are enrolled for special services. Our actual physical enrollment is 929, over the prediction of 924. We have 2 classrooms with waivers, both in Kinder Dual Language.
3. Safety and Security –
  - a. Fire drill in September, October will be obstructed, November will be unobstructed.
  - b. Inclement weather drill – one should be held each semester. Our problem is the number of windows in our building. To make things manageable, the first-floor classroom teachers will shelter in place in their classroom. Shades closed, lights off, students as close to the coat hook cubbies as possible, with students crouched in the fetal position as much as possible. Grades 3 and 4 will fill the kinder-Pre-K hall, in 4 or five rows, and not too close to the door at the end of the hall. 5<sup>th</sup> grade will go to the ancillary hall, with overflow to the 1<sup>st</sup> and 2<sup>nd</sup> grade hall. The plan is for our inclement weather drill to occur before the end of this week. Mr. Smith will review procedures at Tuesday PLC meetings. Please brief students on procedures and caution them so we have no panic during the drill. Teachers will need class rosters, contact phone numbers, and emergency flip chart.
  - c. Dismissal – seems to be much smoother, with most parents having the appropriate dismissal tags.
4. Open House – this week Thursday will be PK, 1<sup>st</sup> and 3<sup>rd</sup> grades. Open house will run 5:30-6:30 P.M.
5. Curriculum/Staff Development – IB program update – 2 to 3-year process to be approved as an IB campus. We are in the beginning of the process. One requirement is that we have the framework in place. The goal of the framework is get students to be internationally minded so that they could move between the IB schools with ease. Further information about the framework was shared in more detail, including the 6 themes, teacher involvement, research based activities, student self-evaluation, student attitudes, and IB learner profiles.
  - a. Patterson IB Mission Statement - Patterson Elementary strives to foster internationally minded students in a safe environment. We will accomplish this by encouraging authentic, student-driven exploration through literature, languages, and global perspectives. Our students will demonstrate empathy, balance, and integrity in solving real-world problems.

- b. Patterson Vision Statement – We believe in developing respectful, open-minded citizens who are reflective, curious, and independent. Our learners will be caring communicators who are able to collaborate to affect positive change.
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- 6. SIP – The SIP was shared at the last faculty meeting. Ms. Garza will send a copy through e-mail, with a voting button to seek approval from staff. Administration is open to further suggestions.
  - 7. Other concerns – Enrichment team has concerns that several grade levels are dropping off or not picking up students on time. Please be mindful to drop off and pick up your class on time. 2<sup>nd</sup> grade had a concern with hallway traffic congestion between second grade and Pre-K at lunch time. Concern from the 1<sup>st</sup> and 2<sup>nd</sup> grade hall about dismissal – 2<sup>nd</sup> grade should stay on the left side of the hall and 1<sup>st</sup> grade on the right.