

Patterson SDMC Meeting
August 29, 2016

Members Present: J. Gonzalez, L. Mejia, E. Puente, S. Ter Harkel, E. Pantuliano, K. Barefield, A. Carrion, K. Carrion, V. Landers, A. Manning, I. Suerte, C. Nicklaus, D. Bentley, A. Adams
Guest: K. Smith, AP

1. Norms – Review and explanation of expectations
2. Welcome – Meeting called to order at 3:35

Purpose of SDMC – Site Decision Making Committee – It is a state mandated law that all public schools in Texas have a site based committee. The purpose is to assist the Principal with decisions as they related to budget, curriculum, professional development, and other matters as they come forward. We are here to assist in what is best for the students.

3. Safety and Security –

- a. Gates on Allendale – Gates are closed after 8:00 a.m. due to illegal parking from visitors in the fire lane. Gates are not locked, but for safety of the campus they are closed.
- b. Arrival and Dismissal –
 - i. Arrival – First and second grade students are to be dropped off at the bus gate on Forrest Oaks. Fourth and fifth grade students are to be dropped off on the Allendale driveway. The Kinder, Pre-K and third are to be dropped off on the Sieber driveway. Teachers are encouraged to send a newsletter reminding parents where to drop off. There is an issue with parents blocking traffic on the Sieber side in the morning. A school employee will open the gates there earlier in the morning to alleviate this issue.
 - ii. Dismissal – Friday and today were good, so things are improving. There was a suggestion for Ms. Hatton to present her dismissal procedure at PLC tomorrow as she has a very smooth and efficient method.
- c. Fire Drill – the last drill was well done. We have a fire drill every month, so be ready. The next fire drill will be obstructed. Remember

to turn off lights and close door. The teacher must carry the flip book. Students should not be expected to do this task.

- d. HISD Police Officer – we had a police officer on duty last week to assist with the first week of school. HISD only assigned these officers for the first week during arrival and dismissal.
 - e. Mr. Smith presented information concerning an Inclement Weather Plan – Safeguard students away from windows as much as possible. Mr. Smith proposes that all first floor classes stay in their rooms in order for the upstairs classes to have room in the first floor hallways. The first floor classes would have the shades down, students placed on floor facing the cubbies, in the fetal position. Third grade will use the kinder hall, coming down the back stairs. Fourth grade will use the multipurpose room, coming down the main stairs, and staying away from the windows. Fifth grade will use the ancillary hall stairs and use the first/second grade hall. This drill would be announced, as would an actual event. SDMC approved this plan, and we will proceed with a drill. Proposed dates would be the week of Thanksgiving break.
4. Budget – State has cut funding, HISD has sent funds back to the state. Our current membership is 939 as of today. Funding comes from membership and attendance. Membership on October 28 will be multiplied by 97.3 (last year's attendance) to determine our funding. We are anticipating a break even situation.
- a. Attendance – As of today the attendance totals are as follows:
 - i. Fifth grade – 99.9
 - ii. Fourth grade – 99.6
 - iii. Third grade – 99.2
 - iv. Second grade – 99.4
 - v. First grade – 99.4
 - vi. Kinder – 99.5
 - vii. Pre-K – 96.5These totals are for the first week of school.
 - b. Class size waivers – Kinder through fourth grade should be 22:1. If more, the district must apply for waivers. The state is requiring districts to reduce the number of waivers per school each year. We currently have three kinder waiver classes, first grade has two waivers, second grade has no waivers, third grade has one waiver, and

fourth grade has one waiver. We are currently trying to hold the waiver classes at 25 students per class. We still need to hire one bilingual teacher assistant.

- c. G/T – and Magnet Students – we are currently at 15% G/T enrollment and 22% Magnet student enrollment. Ms. Puente spoke about the G/T referral process. G/T testing will occur only during December and January. Current testing will be Iowa/Logramos, and CoGat tests. Ms. Puente will attend five recruiting events this school year, and two events will be in our area. Ms. Puente will also invite Patterson teachers to attend with her. Discussion followed about the competition in today's education, and the need for us to provide the best possible education for our students.

5. Curriculum/Staff Development

- a. Dual Language - Dual Language program has now moved to first grade, and we are working on moving the program to second grade. Most of our waiver classes are the Dual Language classes. This shows the high demand for the Dual Language program.
 - b. Early Dismissal – A plan needs to be created for staggered dismissal and professional development on early dismissal days. The first early dismissal day is September 21.
 - c. Tutorials will start in October.
 - d. School events – open house – Sept. 8th for K, 2nd, and 5th from 5:30-6:30 PM. September 15, 2016 will be the open house for grades PK, 1st and 3rd from 5:30-6:30.
6. Courtesy Club by-laws were reviewed by SDMC. By-laws were approved by SDMC and will sent to committee members.
7. Pastor Barefield asked that we call the church and alert them when the parking lot will be needed.

No further business, meeting adjourned at 4:40 PM.

Minutes submitted by C. Nicklaus