

Mark Twain Elementary

SDMC Meeting Minutes

Friday, April 7, 2017

Members Present: Melissa Patin, Madelyn Armstrong, Daniel Lowry, Patricia Lopez, Jennifer Dennis, Janet Bardin, Adrienne Hicks, Moya Varner, Tony Houck, Vince Ryan, Denise Rodriguez

- I. Reviewed and approved minutes.
- II. Spark Park:
 - a. Pre-Bid meeting was held on March 29th.
 - b. All bids due the 11th of April.
 - c. Projected completion date August 2, 2017. Final completion date the Thursday before school starts.
 - d. There should be no disruption to school recess.
- III. School Waivers:
 - a. We will not have any school waiver requests for the 2017-2018 school year.
- IV. Budget:
 - a. Received overview for the 2017-2018 school budget.
 - b. Reviewed current school spending in the following areas: Hourly Payroll, Extra Duty, Subs, OT Support Staff & teacher software support.
 - c. 2017-2018 will be our first year without Magnet funds.
 - d. All Contract positions have been move into the “regular” budget.
 - e. We will not have as many hourly positions.
- V. Staffing update:
 - a. Mary Burgert/Librarian is retiring. There is a plan in the works to ensure we will still offer a great library program.
 - b. Magnet Coordinator position will be re-designated to a Teacher Specialist
 - c. There will be shifts in responsibilities and job duties.
 - d. Motion was made to ask PTO to help fund the Environmental Science position. Motion was seconded and passed by a unanimous vote.
- VI. Kinder Round Up/Enrollment
 - a. We had 108 intents to Enroll turned in.
 - b. Mrs. Patin will sign Student Transfers for students who have moved out of the Mark Twain zone but not out of the HISD zone. She will also take sibling transfers.