

**Mark Twain Elementary  
SDMC Meeting Minutes  
Thursday, December 14, 2017**

**Members Present:** Melissa Patin, Elizabeth Murdoch, Heather Lepow, Jamie Vamvakias, Kinsey Wall, Elyse Porterfield, Sara Podsednik, Dodie Blake, Julie Culver, Shelley Rota, Adrienne Hicks, Jessica Ferguson, Dean Lowry, Jody Bourque

**Approval of Minutes**

- Ferguson motioned to approve, Hicks seconded. All in favor.

**Final Budget Review**

- Don't have to pay anything
- Very little in return
- Overtime support salary and hourly are greatest area of spending
- Personnel \$71,000 spent so far

**Librarian**

- Proposing to offer to current volunteer an hourly position to cover the managing of the library
- Murdoch motioned to approve, Ferguson seconded. All in favor.

**At Risk Report**

- A+ and #19 in Houston area, #5 in HISD

**IB Self Study Report**

- Presentation of the final document submitted on Dec 4
- Visit will be last Monday and Tuesday in February – Feb 26&27
- Members must familiarize themselves with the document
- Once a month, on a Friday, host an informal IB meeting for parents – possibly visit classrooms to illustrate how IB is incorporated into the daily
  - IB 101 or PYP 101
- IB at home will be up and running for the New Year

**New Business**

- Back play area is under review for possible renovation
- Work orders are in to fix many issues in the back
- Work order for laptop carts and cords
- HISD is looking into underground wiring and light issues

- Guided Reading Book Room – place a key inside Mr. Johnson’s office
- Bash – raising money for technology
  - Adding ipad covers to Bash items
- Discussion about laptop cart
  - Culver motioned to look into the logistics, Rota seconded
  - Dean Lowry will look into laptop cart
- Tech support on an consistent hourly basis to help with all issues
  - Dodie Blake motions to hire, Podsednik seconds.
  - Money would come from Patin’s portion of PTO funding
- IPADS – send them into Apple to get those unusable iPads wiped clean for a fresh start
- Parent volunteer or Ad Hoc committee to look into tech support and volunteering
  - Rota and Lepow will head up
- SDMC will continue to meet Thursday mornings 8-9
  - Next meeting, Feb 15 at 8:00 am

Esposito motioned to adjourn. Culver seconded

Meeting adjourned.