



## De Zavala Elementary School

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Houston, Texas 77012  
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Victoria Orozco-Martinez, Principal  
Cesar Alvarez, Assistant Principal

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### SDMC Minutes November 14, 2018

Meeting began: 3:20 p.m.

Members Present:

Mayra Saavedra-Teacher, Adalberto Perez-Teacher, Sylvia Wills-Teacher, Elsa Flores-Teacher, Horacio Cantu- Other School-based Professional, Anita Flores-Non- Instructional Staff, Yessica Avelleira-Cruz-Parent, Dr. Cesar Alvarez-Assistant Principal and Victoria Orozco-Martinez-Principal.

Security: The safety and security of our students is our number one priority, the gate to the park during recess must always be locked. We must continue to monitor all our students during recess and stay vigilant due to the public having access to the park as well as our students. Doors to the buildings must not be left pried open. Students should be sent to restroom in pairs.

Attendance: The percentage in student attendance has declined. We are asking for the teachers to continue to put a post-it on the door with students' names who are absent, so that office staff can make phone calls. Our custodians will disinfect classrooms to help prevent the spread of germs (many of our students were out due to flu and strep). We will celebrate our students with perfect attendance with a small dance at 2:00 p.m. (multipurpose or cafeteria).

School Events: Winter Program and Free Dress

We will have two days for our Winter Program and two presentation areas (cafeteria and pavilion). We will ask for a \$2.00 donation. Free dress will help serve as a fundraiser, twice a month. Many students are already coming out of dress code. Consider asking for donations for those students who do not have a uniform. Students may come out of dress code for special events.

Testing: HFWE has been extended until 11/30, GT Testing, Running Records, Snapshot 2 and DLAs are upcoming.

Budget: Imagine Learning, Tutorials, Staffing 2019-2020

License for Imagine Learning will have to be paid out of the school's budget, estimated cost 15,000 - 20,000 depending time frame. All tutorial teachers will have to create and turn in lesson plans and roster of students attending tutorials to Dr. Alvarez. Due to decrease in student enrollment one or two positions in non-core subject area (ancillary) will have to be closed for next school year. Budget meeting will be held in December or January.

Other: Mr. Cantu suggested having an area of focus as a school to help with recruitment and retaining students. SDMC committee agreed.



*One Community, One Mission: Student Excellence.*