

Garza, Nori

From: Siddiqui, Kanwal
Sent: Monday, November 26, 2018 4:45 PM
To: Garza, Nori
Subject: SDMC MINUTES

Members/ visitors present: Mr. Saenz, Ms. Puente, Mr. Gonzalez, Ms. Lejia, Ms. Corprew, Ms. Deschennes, Ms. Jannise, Juliette Castillo

Meeting call to order: 3:24pm

Safety and Security: Nurse Lejia discussed Project Adam. We are identified as having a plan in place for AED Response.

Nurse Lejia has put a plan in place incase of a sudden cardiac arrest in the building. All activities that take place during and after school will need to be notified and have a plan. Nurse has put signage up already as well.

She will go over the procedure during staff meeting.

Fire Drill: Fire incident went well. Kinder and PreK should be in the cafeteria at 7:30am.

Jannise: mentioned gate by Kinder hallway doesn't always click shut. Mr. Gonzalez has called it in on 11/27/18. It should be fixed. Need to keep an eye out on it.

Corprew: 1st grade wanted a phrase to put into sub folders for intruder drills. The phrase will need to be amended into the handbook.

Mr. Gonzalez mentioned that some doors were not locked and we need to be able to have them all locked incase of a real event.

Ms. Puente suggested we help out the best we can when there is a sub and ask Ms. Garcia to keep doors locked when she comes to open the doors in the am.

Ms. Jannise brought up inclement weather dismissal at Sieber. Ms. Gutierrez will need to borrow a walkie to remain with PreK and Kinder will walk back and forth between classes and outside to make sure students go home correctly. Temperature to remain inside would be below 40 degrees.

Attendance: 97.6% (Pk=96.4, K=96.9, 1st=97.0, 2nd=97.6, 3rd,4,5= 98.2)
Enrollment: 933 (2 are NON ADA =931)

IB - the committee met to revise the Language Policy and the mission statement. It was discussed that school wide referencing should take place in all grade levels.

Digital resources has a program that works on citing a resource in MLA style. Ms. Brumfield will work heavily on the research part during her rotation. Having mini-exhibitions throughout the grade level to prepare them to research was discussed. Breaking down research skills per grade level need to be revisited to ensure students are able to practice.

Media centre/library will have it's own unit of inquiry. (How We Organize Ourselves) "Research develops interpretation of ideas."

We will wait until October 19th to apply for IB. It will slow down the rush to meet the initial goal of applying in April. It will allow us to work on portfolio and develop on planning techniques.

We will have to incorporate some of the enhancements into our curriculum. During future PLCs we will look into those documents.

Events:

Faculty Meeting: Nov. 28 and Dec. 19

Picture retakes: nov.29

First grade movie night: nov.30

Winter holiday party: location will be chosen at PLC tomorrow.

Winter program: Tuesday, Dec.18

Winter celebration parties: request sacked lunches if needed ASAP as a grade level.

1st grade is holding a clothing drive until Dec.7th and practicing to speak to other grade levels to inform them. Flyer will be sent out this week.

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