



**HOUSTON INDEPENDENT SCHOOL DISTRICT  
STEPHEN F. AUSTIN HIGH SCHOOL**

**1700 DUMBLE    HOUSTON, TEXAS    77023-3195    PH: (713) 924-1600    FAX:(713) 924-1619**  
**Principal Steve Guerrero**

**Campus Title I, Part A Written Parent and Family Engagement Policy**

**2018 - 2019**

*Revised 9 20 2018*

**Statutory Requirements**

Consistent with section 1118 of the Elementary and Secondary Education Act (ESEA), Austin will work to ensure that these campus parent involvement policies meet all legal requirements.

Austin will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent.

The school will build its own and the parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership.

**Statement of Purpose**

Stephen F. Austin High School (Austin) is committed to working together with parents, students the community and other stakeholders to improve student academic achievement. The goal of Austin is to ensure that all of its students graduate from high school ready to succeed in the college or career of their choice. We recognize that parents are valued partners in the educational process, serving as the child's first teacher in their early years of child development. Partnerships with parents and the community are vital. Therefore, Austin encourages the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities.

Austin wants parents to:

- Stay informed about your child's academic progress,
- Work in partnership with school staff to help your child to achieve at the highest levels.
- Communicate with your child the importance of being prepared for college and a career.

**Policy**

Austin will convene an annual meeting (Open House) to which all parents of participating children shall be invited and encouraged to attend. This meeting will inform parents of their school's participation under Title I, Part A, explain the requirements of the school under this part and the rights of parents to be involved. In addition, we will host at least four Title I Parent Advisory Committee (PAC) meetings throughout the year and will rotate these meetings between morning and afternoon hours. Austin will involve parents in the planning, review, and improvement of Title I, Part A programs, including the parent engagement policy, through Shared Decision Making Committee (SDMC) meetings, PAC meetings, monthly Title I Parent Meetings, the website, utilizing the electronic school messenger system and face to face conversations as needed.

Austin will provide parents a description and explanation of the Houston Independent School District's curriculum, state standards, all district and state assessments, and promotion standards. Parents may also request conferences regarding the education of their child at any time.

In addition, Austin will jointly develop with and distribute to parents a School-Parent Compact that outlines how the parents, students and school will partner, communicate and share the educational responsibility for every student.

If requested by parents, Austin will create opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible.

In order to build student and parent capacity for involvement, Austin will provide support, training and materials to help parents work with their children and, with the assistance from parents, will educate staff on the value of parent partnerships. A workshop will be held to train parents on understanding high school credits and advice given on how to monitor a child's progress and work with educators to improve achievement of students. To the extent feasible and appropriate, we will coordinate and integrate parental engagement programs and activities with outside programs.



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To expand the opportunity for full participation by all parents, including those with limited English proficiency, disabilities, and parents of migratory children, Austin will ensure that all school information is sent to parents in a format and language that parents can understand. In addition, we will provide parents with reasonable support for parental engagement activities by maintaining regularly scheduled "Coffee with the Principal" meetings.

If the school-wide program is not satisfactory to the parents of participating children, Austin will submit parents' comments on the plan to the Department of External Funding and revise the plan as advised by the HISD Title I, Part A Parental and Family Engagement Program Administrator or designee.

This school Parental and Family Engagement Policy has been developed and approved jointly with parents of children participating in the Title I, Part A program, as evidenced by PAC meeting minutes.

This policy was adopted by Austin on September 20, 2018 and will be in effect for the period of the 2018-2019 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 28, 2018.