



Hartsfield Elementary School

"*Science* is the new word to organize *curiosity*"

Travis Johnson, *Principal*

5001 Perry | Houston, Texas 77021 | ☎Phone: 713.746.8280 | 📠Fax: 713.746.8283

Shared Decision-Making Committee Meeting MEETING MINUTES October 18, 2018

The meeting was called to order at 3:37 PM.

TOPICS OF DISCUSSION:

- SDMC Member Vacancies (Special Elections)
 - Non-Instructional Staff (VACANT, election to be held)
 - Business Member (VACANT, appointee to be sought)
 - Parent (VACANT, election to be held)
 - Myra Fleeks will remain in her position.
 - Maria Ruiz will remain in her position.
 - David Hill will be contacted to see if he will remain in his position.

- Tiger Store
 - Brag tags are incentives and have no relation to the school store.
 - The kids make school store purchases using kickboard money.
 - An alternative will be created since kickboard is not working.
 - Committee voted against starting a Tiger Bucks system.
 - Committee voted for using Class Dojo as a replacement.



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➤ Kickboard

- We will be using Class Dojo instead of Kickboard.
- Everyone will reset kickboard points November 1, 2018.
- Ms. Howard will develop point system for the school store.
- Teachers will give incentives for Dojo points weekly.
- The school store will be open monthly for Dojo purchases.
- The school store will open the last Friday of the month.
- A list will be created and distributed to teacher regarding the points and behaviors.

➤ Foyer Kiosk

- The flash drive needs to be updated.
- The kiosk will be used for events and pictures.

➤ Student Attendance and Tardiness

- Parents will be notified after their scholar has been tardy seven times.
- Parents of missing students are called daily at 8:30 AM.
- Teachers need to report absences. This will be mentioned at the next faculty meeting.



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- Parents will be notified after their school has been absent seven times.
- Pre-K students who are absent/tardy more than ten times will be dropped.
- Classroom Pets
 - Ms. Howard sent out the request.
 - Animals will be purchased for those who responded.
- PTO
 - A flyer will be sent out regarding an information meeting.
 - Parents will vote to choose officers.
- Intervention Plan and Parent Notifications
 - Parent notifications will not be distributed.
 - Intervention teachers are working with the students in small groups.
 - Intervention teachers are also teaching character education lessons.
 - Students will be using technology programs as another source for intervention.
 - Students can earn their way back into their regular classroom.



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➤ Education Galaxy

- MyOn will be replacing Education Galaxy in the Reading classrooms.
- Math classroom should continue using Education Galaxy.

➤ Bus Transportation

- HISD is working on improving the bus transportation system.
- Teachers should NOT mark HISD bus riders tardy or absent from school.

➤ Campus Technology

- Thirty new Chromebooks have been ordered.
- Math teachers who currently have Nooks in their classroom will be the first to receive the new Chromebooks.
- No more Nooks will be purchased for the school.
- We are working towards purchasing more Chromebooks and iPads.
- We will see how many Osmo Kits need to be purchased because we want to have two to three Osmo Kits in each Pre-K classroom.
- We are trying to buy another cart of iPads.

➤ Copy Machines

- All copy machines are functioning now.



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- We will be working on getting an additional copy machine.

➤ After School Programs

- Tryouts start October 22, 2018 – October 26, 2018
- Current Programs: Soccer, Basketball, Volleyball, Robotics, Rainbow Challenge
- Someone will be recruited for dance.

➤ Budget

- Clevertouch boards have been purchased. Portley, Beatty, and Fletcher have one. Mitchell, Brown and Skinner have one on the way.
- Magnet money is being used to fund Aviation Day, the garden renovation, and Ms. Brown’s compensation.
- We started the school year with \$97K in general funds and we are currently at about \$55K.
- Projections this school year was 343 students and we are currently at 409 students.
- Snapshot closes on October 26, 2018.
- Ten more picnic tables have been ordered. Clipboards for outdoor learning need to be found or replaced.



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- Budget meetings are on Mondays with Ms. Phillip.

➤ ADDITIONAL TOPIC: Library

- The committee voted to restore the library to a functioning status.
- The kids will check out a book once every two weeks.
- Mr. Johnson will reach out to library services and we will figure out the logistics from there.

UPCOMING EVENTS:

- Early Dismissal, Friday, October 19, 2018
 - Schedule has been emailed.
- Tiger Dance, Friday, October 19, 2018
 - Schedule has been emailed.
- Aviation Day, Wednesday, October 24, 2018
 - Substitutes have been secured for this event.
- Character Day, Wednesday, October 31, 2018
 - Scholars must bring the book or write the book.
 - Character Book Parade
 - Competition for Teachers (1st, 2nd, 3rd Place)
- Fall Festival, Friday, November 2, 2018
 - Activities will be assigned to teachers.



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- 50th Day of School, November 6, 2018
 - This event is for the Annex only.

The meeting was adjourned at 4:46 PM.