



HOUSTON INDEPENDENT SCHOOL DISTRICT

Hattie Mae White Educational Support Center
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October 11, 2021 *(updated with [Teams meeting link on 10/15/2021](#))*

TO: Instructional Materials Publishers – K-12 Health and Physical Education

FR: Michael Dorsey, *Curriculum Director (Academics)*
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RE: Proclamation 2022 – Key Dates in Houston ISD

SAVE THE DATES ...

Houston ISD has set aside the following dates for key steps in the district's instructional materials review and adoption process for Proclamation 2022.

Thurs., Oct. 21, 2021, 9:30 – 10:30 AM (CDT): **Publisher Orientation.**

The district will provide a brief overview of the adoption process, including district requirements, expectations, and priorities for materials to be adopted. Participation is recommended, but not required. This will be a [virtual meeting via Microsoft Teams](#).

Tues., Nov. 16, 2021, 8:00 AM – 3:45 PM (CDT): **Publisher Hearings.**

Publishers will present their materials to the Proclamation 2022 teacher-review committee(s) established by the district. Publishers will be expected to offer a live presentation to district personnel using publishers' own online presentation tools during a district-scheduled time. Presentations must allow for two-way communications between HISD staff and presenters.

District Priorities. Houston ISD ...

- Strongly prefers to adopt SBOE-adopted materials that are 100% TEKS conforming.
- Will allow off-list publishers to present their materials for consideration ONLY IF –
 - materials cover 100% of the TEKS for the grade(s) or course(s) addressed,
 - the publisher can document TEKS coverage with an external, expert review, and
 - the publisher is currently an HISD-approved vendor with a fully executed master service agreement in place.

Additional details to follow. We look forward to your participation.

Adoption information to posted at: <https://bit.ly/P22-HPE> .