

HISD/HCC P-16 Planning Council Meeting Minutes

Call to order

A meeting of the HISD/HCC P-16 Planning Council was held at Houston Academy of International Studies on March 19, 2019.

Attendees

Attendees included [list attendee names].

Members not in attendance

Members not in attendance included [list names].

Purpose of Meeting

The purpose of the meeting was to examine the key elements of the new ECHS Blueprint regarding partnerships and P-16 initiatives and develop a plan to adequately meet the requirements of the ECHS Blueprint.

Agenda

Julia Gentry, ECHS Coach with Educate Texas facilitated the examination of the ECHS Blueprint. Each attendee was assigned to a group to discuss a specific benchmark of the ECHS Blueprint before presenting to the larger group. The following topics were discussed during the examination:

Benchmark 1

- Demographic make-up of HISD
- Implications for increasing the number of at-risk students admitted to early colleges

Benchmark 2

- P-16/College Success Coach spread too thin
- joint decision-making team meeting frequently
- data sharing
- MOU discussion
- Creating a cohort of similar ECHS/IHE partnerships in the city or state

Benchmark 3

- Who are we specifically talking about when we have meetings of leadership group
- Review of data (unique identifier)
- Shared responsibilities

Benchmark 4

- Collaborating in professional development
- Looking into Project Explore to align to high school/college readiness
- Online courses

Benchmark 5

- Supporting college readiness and interventions

Benchmark 6 (ran out of time to discuss)

Next Steps

The following action items were agreed upon before adjournment:

Action	By Whom?	By When?	Notes?
MOU to HISD	Dr. O'Brien	Next Week	
HISD to ECHS school	J. Bryant	Two weeks following receipt (Around 4/15 th)	
Next Planning Council Meeting	Steven G.	April 30 th - 1:00pm (South ECHS)	-Setup quarterly meetings -Data sharing (meeting 1) Supports/interventions (Meeting 2)

Adjournment

The meeting was adjourned at 3:00pm.