

MORNING ARRIVAL

Parent drop off (1st - 5th)

- **Front door entry (temperature check)**

Bus drop off

- **Front door entry (temperature check)**

Parent drop off (Prek, kinder and middle school)

- **Dragon door entry (temperature check)**



MORNING ARRIVAL

PRE-K AND K - Cafeteria

- Enter through front door, temp check, and will be escorted to the cafeteria
- Students will sit in a designated table in cafeteria, away from MS students.
- Students will finish breakfast and go to their classrooms.

Grades 1 - 5

- Students will go straight to their classrooms; will be escorted by staff
- 1 teacher team member receives students as they arrive while 1 team member watches 2 classrooms. (First week procedure only)

Middle School - Gym/Cafeteria

- Enter through the Dragon door, temp check, and straight to their designated area in the gym/cafeteria.
- Morning Assembly is suspended until further notice.

* Hallway Monitors, will make sure that students do not congregate in the hallways and direct them to their designated areas/classrooms.



DISMISSAL

Elementary

- PK - 2 - Will stay in the classroom until they are called to the front door.
- 3-5 - Will wait in the cafeteria
- Bus riders - Will be dismissed 5 minutes early; they will go to the gym and wait at the designated area by bus route.

Middle School

- Walkers - Will exit through the sun door and wait till they are picked up.
- MS with younger siblings:
 1. With parents consent - can pick up younger siblings and exit sun door.
(If this is the case, parent consent form must be filled out and submitted to the office).
 1. Can pick up younger siblings and wait together in the cafeteria
- MS Bus riders will be dismissed 5 minutes early; they will go to the gym and wait at the designated area by bus route.

* Hallway Monitors, will make sure that students do not congregate in the hallways and direct them to their designated areas/classrooms.



PLACARD FOR CAR RIDERS

Pick-up Times:

- **Thursday - 9:00 - 4:00**
- **Friday - 9:00 - 4:00**



After School Program

Elementary:

Stay with teacher until ASP staff picks them up.

Middle School:

Teacher will send them to the library.



Breakfast

- **Pre-K and K will eat breakfast in the Cafeteria**
- **Grades 1-8 will eat breakfast in classrooms**



Lunch Schedule

- 1. Assigned tables by class.**
- 1. Students sit one seat apart**
- 1. Grades 4-8th grade can occupy outdoor space on a first come first serve basis. One seat apart.**

