

SDMC September 30, 2020

Present:

Carolyn Collins

Estela Castro

Adriane Kinnibrew

Michelle Greene

Juan Vizcarra

Dana Darden

Patricia Ward-Morris

Edgardo Jimenez

Ximena Lozano

Tonya Sapp

Agenda:

Parent Commitment Survey

Re-opening of School

Face-to-face/Virtual

Total students in each classroom

Entry and Exit Points

Arrival and Dismissal of Scholars

Attendance follow-up/ 90.7%

Enrollment

Face-to-face lunch and breakfast

Minutes:

On Wednesday, September 30, 2020, the SDMC Committee met to discuss the following topics:

Parent Commitment Survey: The most recent Parent Commitment Survey indicates that we will have roughly 300 scholars face-to-face and 295 virtual.

The scholars will report to Benbrook on October 19. Parents received guidelines through School Messenger and HISD callout. We posted the information on our website.

Re-opening of school: Parents will have an opportunity to attend two Virtual meetings regarding our Re-opening plan. The administrative team will present the information in English and Spanish. During the meeting, parents will be informed of the procedures and guidelines to keep everyone safe.

Face-to-Face: As we prepare for face-to-face, our custodial team has rearranged each classroom to accommodate students and follow the social distancing rules. Because of limited spacing, all student desks will face the same direction. The custodial team will equip each room with a sanitation station, additional masks, wipes, and gloves. As we focus on all scholars' safety, the average class size will be between 10 and 12 scholars.

Virtual: Our Virtual Scholars will follow the same schedule as our face-to-face scholars. We will hold a faculty meeting at the end of the first day to discuss concerns and make the necessary adjustments.

Entry and Exit points: During the SDMC meeting, the committee decided to establish five entry points for our face-to-face scholars. In conjunction with our re-opening plan, we will equip each station with a hand sanitizing station, additional masks, gloves, and thermometers. An administrator will be the point person for each station. Our scholars will utilize the same location for the entry and exit of the building.

Attendance: Our attendance is below our average percentage. The SDMC committee was very concerned. We will discuss possible ways to increase attendance during our weekly PLC meetings. Currently, our attendance is at 90.7%.

Enrollment: After reviewing our current registration, we shared with the SDMC that we were not on track to meet our projection of 553. Many of our scholars did not return due to COVID and enrollment in other schools.

Breakfast and Lunch: Our cafeteria manager has agreed to serve Breakfast and lunch in the classrooms. The administrative team will create a lunch relief schedule to allow a 30-minute duty-free lunch for all teachers.