

SDMC Minutes

September 22, 2023 / 3:10 PM / Library

ATTENDEES

D. Darden, C. Collins, P. Ward, A. Kinnibrew, X. Lozano,

C. Perkins, C. Rodriguez, E. Jimenez, T. Sapp, M. Velasquez



AGENDA

Last Meeting Follow-up

1. First SDMC for the 2023-2024 school year

New Business

Attendance Policy: There is an updated attendance policy for teachers in the district, and all staff members are required to participate in the October 13 professional development day to receive clarification on it. During the training, the administrative team will prepare a presentation to engage the staff in meaningful conversation to support clarification and respond to any possible questions.

RAPTOR Connect: Our school is proud to announce that we will be participating in a pilot program that utilizes RAPTOR for documenting our required emergency drills during the 2023-2024 school year. This program is designed to focus on student safety. Through this program, our school will be able to customize emergency situations to include school administrators, faculty, staff, and first responders. By incorporating RAPTOR, we will receive quick notification of various drills such as lockdown, secure, shelter weather, shelter hazard, fire evacuation, and campus evacuation. Moreover, by connecting to this resource, our campus will have the ability to initiate emergencies from a single source, which can include cellphones, iPads, and laptops. This is an excellent opportunity for our school to enhance emergency preparedness and ensure the safety of our students and staff.

Student Attendance: Students need to attend school regularly. The administrative team will conduct home visits to support students with excessive absences. Scholars with five or more absences will also receive a truancy letter to express our concern. Last year, our overall attendance was at 93%. However, for the 2023-2024 academic year, we aim to achieve 96% or higher attendance rates. As of September 22nd, we have gained 96.5% attendance. Unfortunately, we have noticed a high absence rate on Fridays, with an average of 33 scholars absent. We must implement additional action plans to encourage scholars and parents to ensure daily attendance.

LEAD Survey: The SDMC committee is required to complete the LEAD Survey, which proposes the 2023-2024 principal appraisal process. The survey asks for their input to improve and address any questions about the process.

Parent Involvement: Our goal for the 2023-2024 school year is to obtain the Platinum Level for parent engagement. Over the past years, we have reached the highest rating and want to ensure this partnership level continues. Ms. C. Holmes-Johnson will take the lead to ensure we meet the requirements to achieve our yearly goal of Platinum Parent Engagement for the 2023-2024 school year.

Fall Carnival: The Fall Carnival for the academic year 2023-2024 has been scheduled for October 27th, from 4:00 PM to 6:30 PM. Ms. Kinnibrew, Ms. Holmes-Johnson, and the ancillary staff will work with the PTO to ensure a successful event. They will also develop a contingency plan in case of bad weather.

The tickets for the event will go on sale starting Monday, October 23rd. Each grade level will be assigned specific items to purchase for the event, ensuring a good variety of things are available for everyone to buy. Additionally, we propose using funds from other sources to support purchasing the activities.

NOTES:

N/A

ACTION ITEMS

- Starting in October 2023, we will be using RAPTOR Connect for all emergency drills.