

## Eliot Elementary SDMC Minutes for November 20<sup>th</sup>, 2019

3:30- 4:00 pm

### Attendees:

- Mrs. Brazle
- Ms. Rojas
- Mrs. Aguilar
- Mrs. Barrios
- Ms. Gaitan

### Calendar

- SDMC went over and revised December Calendar
- Mentor/Mentee gift exchange- some teachers want to give a \$5.00 gift to their mentees; this activity is optional.
- Visitors coming on Friday 11/22 from Pakistan (8) to see Leader In Me process
  - See Ms. Mora's email for expectations on LIM process
- Leadership Day will take place December 12<sup>th</sup>
- Volunteers needed for CYCLE bike giveaway on December 14<sup>th</sup>
- Winter Showcase will take place December 18<sup>th</sup>
  - Due to limited space, only two parents per students
- December 29<sup>th</sup> will be Faculty and Staff end of semester meeting and celebration. BBQ will be provided on campus at noon
- SDMC has suggested white elephant for the end of year meeting and celebration with a \$15 max for anyone who would like to participate
- Book fair is pending for December

### Budget

- Activities funds are being used to provide an Eliot shirt to all staff, shirt will be used for multiple events, especially on Leadership day- unanimous vote from SDMC
- \$20K has been lost from the budget due to attendance, let's continue to work on attendance!
- General funds budget is being used for hourly interventionist (math and reading) and supplies
- Possible hire of a teacher specialist for next semester

### Intervention

- HISD is pushing intervention blocks. Walkthroughs will be conducted to make sure teachers are properly conducting interventions. Administrators will see how teachers are conducting interventions and will look into the resources being used.
- All teachers that are Neuhaus or Esperanza trained must use Neuhaus resources during intervention.

### Attendance

- \$20k lost due to attendance

- 99% attendance is till our school goal. Teachers must work with attendance clerk contact person and administrator concerning attendance problems and conduct parent & student conferences.

#### Safety

- CPI deescalating training will be taking place for deescalating emotional behaviors.
  - Ms. C will send invitations to the crisis intervention team, support staff, and Life Skills teachers and assistants.
- Eliot has 17 staff members CPR certified.

#### Vacancy

- Due to possible vacancy, school may need to make some schedule changes. Interviews for possible vacancy will take place after Thanksgiving break.