

Meyerland PVA Middle School After-Care Program Contract Agreement (School Year 2019-2020)

Meyerland PVA Middle School After-Care Program (“ACP”) provides a safe environment for your child. Every effort is made by the staff to ensure quality and safety. Failure to abide by this contract will result in immediate dismissal from ACP.

Hours and Schedule: ACP begins the first day of school and will provide care for your child on regularly scheduled school days during the school year. The hours are 4-6 pm every day with the exception of early dismissal days. ACP will begin at 1:30 pm on early dismissal days. HISD serves a hot dinner in the cafeteria every day. The schedule is as follows:

4:00 – 4:15 - Cafeteria (attendance and free time)

4:15 – 4:30 - Cafeteria (dinner/homework)

4:45 – 5:15 - Library (tutoring/homework/reading/study skills, games, etc.)

5:15 – 5:50 - Library (games, computers, etc.) or basketball court (planned activity) or JMS event (volleyball, basketball, football, etc.)

5:50 – 6:00 - Clean up

Attendance: Please contact Jan Huff at meyerlandacp@gmail.com if your child will be absent from ACP.

Tuition: Tuition is to be paid monthly in advance as set forth in the tuition contract. Payment may be made by check, money order, cash or **Chase QuickPay with Zelle (preferred):** Set up a new Quick Pay Recipient as MMS PTO using the email address jmsptotreasurer@gmail.com. Payment is due no later than the 5th school day of the month. After that, a late fee of \$10 will be assessed. A \$25 charge for each returned check will be assessed. After 2 returned checks, payment must be made in cash or money order.

Pick-Up: All students must be picked up no later than 6 pm Monday – Friday. If your child is picked up late, a fee of \$5 for each 5-minute period will be assessed. The official end time for ACP will be gauged by the clock located in the school library. Late fees, which are due the next day, will be strongly enforced.

Withdrawal: Parents wishing to withdraw their child prior to the end of the tuition year must do so in writing 30 days prior to withdrawal. Regardless of days attending, parents are responsible for the entire tuition for the final month the student attends.

Behavior Expectations: The HISD Code of Student Conduct will be adhered to so as to ensure the safety of all students. Services will be suspended should disrespectful or unsafe behavior be directed towards a student or staff member, either by a parent of a student or student in Meyerland PVA Middle School ACP. A Zero Tolerance Policy will be enforced. You are responsible for reading and knowing the expectations of the HISD Code of Student Conduct received during the first week of school from your child's homeroom teacher.

Phone Policy: Children are allowed to use their phones in ACP. If phone usage is abused, the phone will be taken by the teacher until the child is picked up.

By signing below, I understand and accept all the policies listed in the agreement.

Child's Name _____

Parent's Signature _____

Date _____

_____ **Initial here if you give your permission for your child's picture to be included in the Meyerland PVA School Newsletter.**

Meyerland PVA Middle School **After-Care Program** Registration Form (School Year 2019-2020)

Student's Name _____

Mentor Teacher _____ Grade _____

Parent/Guardian Name _____

E-Mail _____

Home Address _____

Work Phone _____ Home Phone _____

Cell Phone _____

Emergency Contact Information

Name _____

Phone Number _____ Relationship _____

Person(s) Authorized to Pick Up Student

Name _____

Is your child on any medication? If yes, please list. _____

Does your child have any health problems? If yes, please explain. _____

Is your child allergic to anything (including food items)? If yes, please list. _____

Please check the program for your student (2 – 5-day programs include early dismissal)

- | | |
|------------------------------------|------------------------------------------------------------------------------------------------|
| ___ 5-day program \$180.00 monthly | ___ 2-day program \$95.00 monthly |
| ___ 4-day program \$155.00 monthly | ___ 1-day program \$55.00 monthly
(add \$10 monthly if using early dismissal day) |
| ___ 3-day program \$125.00 monthly | ___ Drop In (\$15 for 4-6 pm) (\$35 for early dismissal)
(to be paid when picking up child) |

\$25 All programs require a \$25 Annual Registration Fee (Non-refundable)

___ Total Payment by: Check # _____ Cash _____