September 13, 2023

To: Parents of Students Attending Burnet Elementary

Subject: 2023 — 2024 Title I School Parent Compact
The faculty and staff, parents and students participating in the activities, services and programs funded by the Title I, Part A of the Elementary and Secondary Education Act (ESEA) Program authorized under the Ever Student Succeeds ACT (ESSA) at Burnet Elementary School, agree that this compact outlines how the faculty, staff, parents and students will share the responsibility of improving student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the Houston Independent School District and State's standards.

This school-parent compact is in effect for the 2023 — 2024 school year.

As a school, Burnet Elementary School will:

1. Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the District and State's student achievement standards as follows:

   The teachers and paraprofessionals of Burnet Elementary School are highly qualified and have met the requirements of the Ever Student Succeeds ACT (ESSA). The HISD Elementary and Secondary Curriculum, Instruction, and Assessment Departments oversee the development and maintenance of a viable and challenging district curriculum that incorporates the standards set forth by the Texas Education Agency in the Texas Essential Knowledge and Skills (TEKS) framework. Support for the foundation and enrichment courses is provided through curriculum documents, materials, resources, and training. Considerations to the diverse student population are embedded in the curriculum to allow for differentiated instruction so that all students have the opportunity to learn and experience academic success.

2. Hold parent-teacher conferences during which this parent compact will be discussed as it relates to the individual child's achievement. For safety purposes, conferences will be held before school, after school and during the teachers' planning period.

Parents are urged to contact the school whenever the need arises. Teachers may be contacted for conferences by either a note or a phone call. If you call during the school day, the office staff will leave the teacher a note to return your call.
3. Provide parents with frequent reports on their children’s progress.

**Progress Reports**

A progress report will be sent to the parents of the students who are failing no later than the fourth week of a reporting period or as often as deemed necessary. A conference may be made by appointment if a parent wishes further information. Student grades will be determined by the teacher evaluation of growth attained. During the significant learning activities conducted by the teacher in a given reporting period, the teacher will take into consideration all available data in judging a pupil’s achievement in relation to the grade or course level objectives. Such information will be documented in teachers' class record books, students' work folders, etc. and be available to parents upon request. According to HISD School Guidelines, “Emergent bilinguals and non-ELs will be assessed on the mastery of content standards, independent of language proficiency. Grading should be an accurate reflection of students’ attainment of the Texas Essential Knowledge and Skills being measured in each content”.

**Report cards**

A report card will be issued at the end of each six-week grading period.

- Monday, October 9, 2023
- Friday, November 17, 2023
- Friday, January 12, 2024
- Friday, March 8, 2024
- Friday, April 26, 2024
- Friday, June 5, 2024

4. Provide parents reasonable access to staff.

The faculty and staff are accessible to parents to answer questions, address concerns and assist them in any way possible. Parents are encouraged to make appointments when they have concerns about the school. They are welcome to schedule appointments with the Principal, Assistant Principal, teachers, Instructional Specialist, Title I Compact, Special Education Staff and IAT members. The principal attends many parent meetings and gives parents the opportunity to ask questions.

5. Provide parents opportunities to volunteer and participate in school activities.

*After parents have completed the VIPS Background process, parents are able to volunteer in school activities. Burnet Teachers welcome parents to assist as volunteers assisting as*
readers and helping complete tasks for the teacher at their home. Teachers also welcome parents to view classroom displays via postings on Class dojo and attend classroom activities.

We as Dual Language parents, will support our children's learning the following ways:

- Provide a place where my child can study at home.
- Make sure that my child's homework is completed daily in both English and Spanish.
- Provide quiet time each evening so my child can read and study.
- Promote the importance of reading by reading to my child and listening to him/her read.
- Monitor the amount of technology my child engages in.
- Volunteer in my child's classroom and for school activities.
- Stay aware of my child's academic progress in both languages and participate in the decisions relating to his/her education.
- Stay informed of my child's education by reading all notices from the school and the district and respond accordingly.
- Attend Parent Title I meetings and participate in policy advisory groups when possible.
- Get my child to school every day unless he/she is ill.
- Get my child to school on time every day and pick him/her up on time.
- Provide current emergency telephone numbers in case of an accident or illness.

Sincerely,

Ana Maria Steen, Principal