



De Zavala Elementary School

7521 Avenue H

Houston, Texas 77012

713-924-1888 fax: 713-924-1891

Victoria Orozco-Martinez, Principal

Carlos Rodriguez, Assistant Principal

SDMC Minutes September 11, 2019

Welcome

SDMC Members Present: Mr. Cantu, Mrs. E. Flores, Mr. Perez, Mrs. Wills, Mrs. Saavedra, Mr. Rodriguez and Mrs. Orozco-Martinez

De Zavala Meeting Norms:

Stay Focused

Stay Reflective

Stay Positive

Stay Involved

MISSION STATEMENT

De Zavala Elementary School provides a challenging learning environment and encourages high expectations for success. We seek the development of appropriate and rigorous instruction that is differentiated to meet all of our students' needs. Our school promotes the development of a well-rounded student through a rigorous academic curriculum and opportunities to learn and enhance new skills in our after-school clubs. We proudly foster high parent, teacher, and community member involvement in the goal to create life-long learning members of society.

VISION STATEMENT

De Zavala Elementary encourages and aims in providing equitable opportunities and equal access to an effective and individualized education in a safe and caring environment. We believe in addressing the "whole child" and that all children can and will learn if given the proper resources. Our students will develop the foundation of becoming critical thinkers and problem solvers; they will know and understand how to be successful in a global society.

Security: Ensure all doors are locked, create work order to secure technology in temporary building.

School Improvement Plan: Action Plan → Accountability → Initiatives

- Celebrations. Ms. Orozco-Martinez began the meeting by celebrating the academic achievement, distinctions, and goals of the district and school. She thanked the SDMC members for participating in the decision-making process. Ms. Orozco-Martinez facilitates a discussion about the mission, vision, and core values of the school. Some SDMC members wonder if the language could be simplified. In general, there is no need to change the message or content of the mission and vision. The possibility to simplify the mission and vision will be considered. Election of SDMC members will take place before the next SDMC meeting.



One Community, One Mission: Student Excellence.



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- Science Plan: Plan Vertical with Grade Levels and Model Lessons. After analyzing school data (Domain I) teachers in every grade level identified Science as an area of improvement as a school. Teachers brainstormed ideas about how to support science in the long and short term. Teachers mentioned the importance to expose students to hands-on experiences, experiments and academic Science vocabulary. BOY Science assessment shows that students in Fifth grade have areas of improvement from previous years. STAAR Fifth grade Science data will be shared and disaggregated for teachers to identify critical TEKS tested in every grade level. Teachers mentioned the importance to know the Science TEKS to facilitate connections among content areas. Reading teachers can make the Science connection with the nonfiction titles selected for instruction. Teachers reflect about practices that can be done to support a School Science plan without affecting instruction in other subject areas. Blocking a time in the week for a hands-on Science experience was another idea discussed.
- Attendance Plan. Meeting our school attendance goals requires a clear system to monitor, track, and intervene to improve attendance of students. Some of the ideas for the attendance plan are as follows: 1) attendance posters in classrooms, 2) teachers make phone calls when students are absent consistently, 3) parent teacher conferences to address attendance, 4) conferences and phone calls from administrators, 5) truancy letters when needed for students that show a pattern of low attendance. To motivate students to be present and on time, the school can: a) provide incentives (pencils), b) give popcorn when the students are present for a period of time to be defined by the attendance committee, c) attendANCE every nine weeks, d) raffles in critical dates, and e) special weekly attendance incentives for critical weeks before holidays or vacation.
- Instructional Intervention Plan: Tutorials (In-school, After-School and Saturdays). Teachers begin to form groups for interventions.
- Parent University. September 17, 2019. Ms. Monreal will coordinate the event with the support of volunteers. Teachers and staff personnel plan variety of learning sessions for parents.
- School Committees. In addition to teacher leaders, there is the need to define committees. Committees will be voluntary for the teachers and staff personnel.
- Parent Communication and Engagement. PTO/PTA elections will take place on September 13, 2019. More parent leaders are needed.
- Budget and Staffing. Two positions are open. Resource teacher and drama teacher are in the process of hiring. An hourly tutor is been considered for hiring to support grade levels in need. School met enrollment. We still need to concentrate on a proactive attendance plan to ensure all funding is granted.



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