

**Sylvan Rodriguez Elementary School
Shared Decision-Making Committee
Date: February 18, 2020**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

Assign secretary to take minutes	Who?		
Call to order	Time?		
Secretary calls roll- Who is absent? Mark "A"			
Name	Title	Name	Title
Lulu DeAnda	Principal	A Garcia	Teacher
I Rodriguez	Teacher	M Piralla	School Based-Staff
A Alegria	Teacher	Magdalena Villa	School Based-Staff
S. Davis-Hampton	Teacher	J Fridley	R 4 Success
L. Lambarri	Teacher	Pablo Ucedo	Neighborhood Schools
G. Ordonez	Teacher	Chasney McCoy	Neighborhood Schools
M. Zamora	Teacher	Rosa dela Cruz	Parent
L. Moore	Teacher	Cecilia Farciert	Parent
H. Ledesma	Teacher	M. Gonzalez	Visitor
Agenda items	Last SDMC minutes Grading Policy Committee Report Grade Level Report		
Committee Reports Team Leaders			
Minutes:			
Deliberations/Vote			

Action Steps	
Next meeting	Date?
Call to adjourn	Who?
Adjourn meeting	Time?

PROMOTION, RETENTION, AND PLACEMENT INDICATORS
S. Rodriguez Elementary
2020- 2021

April 15
Next
room

Standards for promotion on every grade level shall be primarily based upon mastery and growth of the TEKS in basic subject areas. The following indicators may be used (as appropriate) to verify that the student has mastered the necessary TEKS in subject areas:

I. STATE

- A.
- B. STAAR (State of Texas Assessment of Academic Readiness)
- C. Senate Bill 4 (elimination of social promotion)
- D. TEC 28.0211 Satisfactory Performance on Assessment Instruments Required (Accelerated Instruction)
 - See Student Success Initiative (SSI) www.tea.state.tx.us

II. LOCAL

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. Center for Improving Readiness of Children for Learning and Education (CIRCLE - Prekindergarten)

III. ATTENDANCE

A student shall be given credit for a class only if the student has met the academic criteria and has been in attendance 90% of the days the class is offered. The campus Attendance Review Committee (ARC) may give the student credit if there are extenuating circumstances for the absences. Students not meeting the 90% attendance requirement, will be required to attend summer school.

IV. Summer School –

Supplemental services will be provided for students who do not pass one or any of the core subject areas with a yearly average grade of ___ or above in their respective grade. Students must have a documented Response to Intervention (RtI) with a minimum of one grading period of interventions. Students must attend summer school and maintain a ___ % or above average in order to be considered for promotion to the next grade level.

In addition, students must meet attendance requirements during summer school (no more than _____ unexcused absences).

V. Response to Intervention (RtI) –

Any student not meeting grade level standard in Kindergarten through 5th grade must have a RtI/ IAT in place

Pre-Kindergarten Achievement or progress shall be reported for pre-kindergarten as:

- S - Satisfactory (a student who is developing at expected level)
- P - Making Progress (a student who needs additional time and practice to acquire concepts)

N - Needs Improvement (a student who is experiencing difficulty)

Pre-Kindergarten grades are not to be recorded on cumulative folder (permanent record). Kindergarten Achievement or progress shall be reported for kindergarten as:

90 - 100 Excellent Progress
80 - 89 Good Progress
75 - 79 Meets Expectations
70 - 74 Needs Improvement
0 - 69 Unsatisfactory

Kindergarten grades are to be recorded on cumulative folder (permanent record). A Kindergarten student may be retained upon parent request.

Grades 1-5 Academics / Subjects

Defining progress as movement toward mastery of the TEKS as required by the laws of the State of Texas, the following grading scale applies:

90 - 100 Excellent Progress
80 - 89 Good Progress
75 - 79 Meets Expectations
70 - 74 Needs Improvement
0 - 69 Unsatisfactory

Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into units or final exams or may be administered separately. Mastery of at least 70% of the objectives shall be required.

In grades 1---5, promotion to the next grade level shall be based on an overall average of ___ on a scale of 100 based on course---level, grade---level standards (Texas Essential Knowledge and Skills) for each subject area (Mathematics, Science, Social Studies, Reading and Grammar / Composition / Spelling).

In the elementary grades Kindergarten - 5, achievement shall be reported to parents as numerical grades for Reading, Mathematics, Grammar /Composition / Spelling, Social Studies, and Science. (EIA Local) E, S, N, and U will be used for Handwriting, Health, Fine Arts, Physical Education, Conduct, and Technology. If a numerical basis is needed to arrive at these grades, the following values will be used:

E = 90 - 100 Excellent Progress
S = 80 - 89 Satisfactory
N = 70 - 79 Needs Improvement
U = below 70 Unsatisfactory

GUIDELINES FOR GRADING

Grades should reflect the student's academic achievement. Each teacher's grade book should contain a minimum of _____ numerical grades per week in Reading, Mathematics, Language Arts, Science and Social Studies.

There should be at least _____ test grades and _____ daily work grades per nine-week period.

Reading: 1 Comprehension/Skill Grade

Language Arts: 1 Grammar/Composition 1 Vocabulary/Phonics/spelling

Mathematics: 1 Problem Solving -1 Skill/Concept

Science: _____

ESL: _____

At least _____ letter grade per week for Handwriting, Fine Arts, Health, Physical Education, and Technology.

Teachers must post grades on a _____ basis. All students shall be given an opportunity to be retested after reteaching if he/she received a grade below _____ in any assessment or major class assignments. In this case, the highest grade a student can earn will be a _____.

It is recommended that any nine weeks average earned that is less than _____ be posted as a _____ with a plan for improvement in order to allow the student an opportunity to pass. If a teacher chooses to post a _____ or below, the teacher must communicate to the parent and the principal the grade earned and develop a plan for improvement.

HOMWORK GUIDELINES

Homework assignments are necessary to provide enough time for students to master subject matter and complete long-term projects.

Homework should be purposeful, adjusted to the level of the individual child, and related to specific objectives. Assignments should provide practice on skills already taught or prepare students to begin a new topic or part of a course.

1. If the homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly understood by the student.
2. Sufficient explanation must be given so that students know WHAT they are to do, understand HOW to do it, realize WHY they are doing it, and are MOTIVATED to complete the assignment.
3. The homework assignment must pertain to previously taught skills.
4. The homework assignment must extend the student's knowledge of TEKS.
5. Homework assignments must be adapted to individual needs.
6. Homework assignments must be reasonable in view of the student's home resources.
7. Homework assignments must be properly evaluated and feedback must be provided to the student. Homework is NOT to be recorded as a grade in the grade book.
8. Documentation of homework assignment must be referenced in the lesson plan.
9. Homework should be an integral part of the classroom activities; it should never be busy work nor construed to be punishment.
10. Homework assignments should be avoided immediately before holidays or major special events.
11. Recommended homework time for Pre-K, K-2 is 30 minutes per night and 60 minutes per night for grades 3-5.

In summary, if homework is carefully examined and constructed as a meaningful part of learning, it can be another step in the direction of bringing the school, the student, and the community closer together in a common interest for quality education.