

**Sylvan Rodriguez Elementary School
Shared Decision-Making Committee
Date: February 18, 2020**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

Assign secretary to take minutes	Who? Ms. Villa
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Call to order	Time? 3:20 PM
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Secretary calls roll- Who is absent? Mark "A"
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Name	Title	Name	Title
Lulu DeAnda	Principal	A Garcia	Teacher
I Rodriguez	Teacher	M Piralla	School Based-Staff
A Alegria	Teacher	Magdalena Villa	School Based-Staff
S. Davis-Hampton	Teacher	J Fridley	R 4 Success
L. Lambarri	Teacher	Pablo Ucedo	Neighborhood Schools
G. Ordonez	Teacher	Chasney McCoy	Neighborhood Schools
M. Zamora	Teacher	Rosa dela Cruz	Parent
L. Moore	Teacher	Cecilia Farciert	Parent
H. Ledesma	Teacher	M. Gonzalez	Visitor

Agenda items	Last SDMC minutes Grading Policy Committee Report Grade Level Report
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Committee Reports Team Leaders	<ul style="list-style-type: none"> • Safety committee is proposing to install a vestibule by the front office as a way of safety for intruder <ul style="list-style-type: none"> ○ 100% agreement to move forward to install a vestibule. • Wellness committee are bringing back "Brighter Bites" • PYP committee have been working on policies. They decided to wait until the SDMC complete the school wide grading policy to be able to change it to fit the IB policies. • Farm committee wants to add goats to the "Farmers Moore" • LPAC committee worked on MOY designated supports for TELPAS and STAAR testing.
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<p>Minutes:</p>	<p>_ Minutes from last SDMC meeting were read and action steps status were reviewed.</p> <ul style="list-style-type: none"> * Healthy snacks have been provided for all students by an HISD program. * Copier machines have been installed in 1st, 3rd, parent center, and front office. * Form safety committee “Intruder Drill” they are removing “Mr. Glenmont is in the building” from substitute folders. * Ask anyone around the building without a badge to go through the front office is in place. * All staff members are always wearing badges on campus. <p>_ Feedback for admin was reviewed and changes in place were considered such as better communication. As a consequence, admin is sending information through Padlet, email, and flyer.</p> <p>_ Promotion, Retention, and Placement Indicators at SRE 2020-2021</p> <ul style="list-style-type: none"> • State • Local • Attendance • Summer School • Response to Intervention (RtI) <p>_ Grades 1-5 Academics/ Subjects</p> <p>_ Homework Guidelines. Grade level teams should review and bring comments to the next SDMC meeting.</p> <p>_ Guidelines for Grading:</p> <ul style="list-style-type: none"> * Teacher grade book should contain a minimum of ?? numerical grades per week in reading, math, language arts, science, and social studies. • ___ Test grades • ___ Daily work/class work <p>SDMC committee members will discuss the guidelines provided with their grade levels.</p>
<p>Deliberations/Vote</p>	<ul style="list-style-type: none"> • Safety committee is proposing to install a vestibule by the front office as a way of safety for Intruder <ul style="list-style-type: none"> ○ 100% agreement to move forward to install a vestibule. • Guidelines for Grading policy needs to be updated at SRE since last time reviewed was 2009. The committee answered a series of questions during the last SDMC meeting. Based on the answers of those questions, guidelines were created and shared with members to discuss with grade level teams and support the creation of a Grading Policy for SRE 2020.
<p>Action Steps</p>	<p>_ All SDMC committee members will review the “guidelines for grading” provided to them with their grade level team members and agree on the number of grades require per subject per week, the minimum grade allowed to enter in grade book, grade after re-teaching, etc. Reporting back to SDMC on April 15th</p> <p>_ Safety committee will search vendors and quote for the vestibule.</p>
<p>Next meeting</p>	<p>Date? April 15th, 2020</p>

Call to adjourn	Who? Mrs. Lulu DeAnda
Adjourn meeting	Time? 4:00 p.m.