

# SDMC Meeting

## Minutes

January 24, 2020

- Welcome & Sharing
- Staffing Updates
  - Mr. Karam retired
  - Ms. Cortina's niece hired as permanent sub & to assist with 6<sup>th</sup> grade reading
  - Ms. Garcia to fill 6<sup>th</sup> Math DL position while Ms. Arguelles on maternity; Mr. Bonilla and Mr. Martin will teach recent arrival students
- Budget Updates
  - Department Chairs to submit teacher requests for 2020-2021 instructional materials by 2/5/2020
  - Magnet programs still have many open slots. New application process for students/families is slow and complex.
- Tardy Plan
  - First two weeks have been successful according to data and teacher feedback.
- Other Concerns
  - Still looking for several more presenters for Career Day 2/14.
  - SDMC Pilot program on hold.
  - Parents in teacher parking lot picking up students from after-school activities are blocking staff vehicles and driving lanes. Communication was recently sent home to inform parents to wait in a parking space to allow traffic flow; we will continue to remind families and after-school staff.
  - Teacher parking lot lines need to be repainted.
  - G-Wing staff restroom needs a better lock; one will be installed.
  - Mesh/Clear backpacks are breaking easily, but there are safety concerns surrounding standard backpacks. Additionally, clear backpacks are required across HISD.
  - Tutorial snacks have been closely monitored due to large discrepancies in projected attendance and actual attendance (per tutorial sign-in sheets). Many solutions proposed, but none yet fully effective.
  - Students are using personal technology at inappropriate times (in classrooms, halls and restrooms, and by student workers out around the school). This includes cell phones remaining on all day and use of Apple watches and airpods in class. Remind students of Burbank School Policy and reinforce it by picking up/ turning in technology when in violation.

### SDMC Members in Attendance:

David Knittle, David Valentino, Bertha Davies, Juana Jaso, Clara Bujnoch-Deshotels, Amanda Hudson, Elyzabeth Perales, Stefanie Gray

### Non-Members in Attendance:

Tiffanie Cole, Bobbie Blackwell

*Next Meeting Date: April 16, 2020*