

Gabriela Mistral CEC
SDMC Meeting Minutes
Thursday, May 21, 2020

AGENDA

I. Welcome

- a. Call to order: *Gilliland*
- b. Time: *1:38*
- c. Members present:
 - i. Troutman*
 - ii. Gomez*
 - iii. Alamia*
 - iv. Noriega*
 - v. Maldonado*
 - vi. Santos*
 - vii. Gilliland*
 - viii. Aguilar (virtually)*

II. Last Meeting's Minutes

- a. Reading: Considering the current circumstances
- b. Approval
 - i. Motion:
 - ii. Second:
 - iii. Vote:

III. Old Business

- a. Enrollment Update / Challenges
 - i. There's no way to know actual enrollment currently. Enrollment will take place throughout the summer. Three-year-old students from last year (about 100) will return in the fall. Lottery for new three-year-old students will begin June 21st.*

IV. New Business

- a. Events/Calendar
 - i. Preparation for Student Check-Out May 21-22, 2020
 - 1. Teachers have prepared stapled bags containing change of clothes, report cards, certificates, and more to be handed out during checkout to parents per schedule.*
 - ii. Student Check-Out May 26-29, 2020
 - 1. Bubble machines, balloons, streamer, music, and signage will be used to make the checkout process more enjoyable.*
 - iii. EOY Staff Check-Out May 26-29, 2020

1. *Use honor system to put materials put all required items in boxes down long hallway according to checkout system sent by Mrs. Troutman on 5/21.*
- iv. Food Distribution will end May 25, 2020
- v. Summer Feeding will begin June 1-August 2020 at 68 locations in HISD
- vi. Summer School
 1. *Registration is all online, no pamphlets. Enrollment link has been requested by Mrs. Troutman. Number of teachers is still to be determined.*
 - I. June 8-July 2, 2020
 - II. 2 hours daily/2 hours of prep

b. Staffing

- i. Teacher Specialist
 1. *New teacher specialist will start in August. Transfer has been approved.*
- ii. Bilingual Teacher (Pending Resignation)
 1. *Waiting until enrollment is determined and a position can be guaranteed.*
- iii. PALS/Special Education Chair
 1. *Someone with experience, flexibility, and determination will be needed to manage the complexity of special education.*

c. 2020-2021

6 weeks grading periods

Proposed Times

7:30 – 3:30 Elementary Schools

8:30 – 4:20 Secondary Schools

More time in OLE (Outdoor Learning Environment)

Santos suggested using the retention pond if possible (certain restrictions may apply).

New Teacher Specialist has STEM experience.

Instructional Continuity Team – Virtual Learning

- i. MS Teams –only platform
 1. *District has and continues to support MS Teams as the only platform for virtual learning.*
- ii. Guidebook with HISD expectations
- iii. Standardized

Next Meeting:

- iv. June 18, 2020 via MS Teams

1. *Gilliland recommended adding E. Tachiquin to SDMC because of SPED professional vacancy.*

V. Concerns

- a. *Santos brought up suggestions about how to acclimate in August if we are 100% virtual.*
- b. *Mrs. Troutman shared about Lakeshore's plans to hand out pre-made backpacks.*
- c. *Home supply list as well as a school supply list was also suggested.*

VI. Adjourn Meeting

- a. *Motion: Maldonado*
- b. *Second: Noriega*
- c. *Time: 2:20 p.m.*