

Durkee Elementary

Safety Meeting 1/31/20

Start time 3:15 – End Time 4:02

Fire Drill Obstructed

- Moving too slow without a sense of urgency.
- Making the expectations that restrooms, hallways, and classroom are “All Clear” when everyone has exited the building and when all the students have been counted for with all green cards posted call “All Green”.
- Students were playing and had to be redirected.

Action Step: Ms. Puente will send out and email teachers to address concerns.

Recess

Nurse is concerned that there is not a radio outside for recess.

Action Step: Give a radio to each grade level and they bring out to recess. The grade level chair would be responsible.

Bedbugs

Student has confirmed bedbugs.

Risk Management Safety Training

We are currently out of compliance. There is only one trainer in the district and he is booked currently.

Action Step: Schedule training.

Plant Operator

We will have a new PO starting February 10, Ms. L. Williams.

Campus Safety Needs

Fenced recess area was requested.

Mr. Zamora requested a blockade gate.

Campus Emergency Response Plan

We need to update our safety plan. We split into groups reviewed Martinez and Sherman’s safety plans in comparison to ours. What do we want to add to make the plan more comprehensive.

Action steps: We will create a plan that outlines the plans step by step, with subtitle in alpha order.

- Everyone turned what they would like to change
- Ms. Puente will create a draft.

- We will review and make changes at next meeting.

Questions or concerns:

- Backdoor by the computer lab not closing.
- Access cards for subs.