



**THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION
OFFICIAL AGENDA AND MEETING NOTICE**

MARCH 2, 2020

AUDIT COMMITTEE MEETING

10:00 A.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE BOARD OF EDUCATION AUDIT COMMITTEE OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT WILL BE HELD ON THE SECOND DAY OF MARCH 2020 AT 10:00 A.M. IN THE BOARD SERVICES CONFERENCE ROOM OF THE HATTIE MAE WHITE EDUCATIONAL SUPPORT CENTER, 4400 WEST 18TH STREET, AND SUCH MEETING IS AN AUDIT COMMITTEE MEETING.

IN THE EVENT A QUORUM OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION SHOULD BE PHYSICALLY PRESENT, THE MEETING SHALL BE CONVENED AS A SPECIAL MEETING OF THE BOARD OF EDUCATION.

THE ITEMS ON THIS AGENDA MAY BE TAKEN IN ANY ORDER.

NO AGENDA OR DISTRICT BUSINESS WILL BE DISCUSSED EXCEPT AS NOTICED BELOW AND ANY ACTION WILL OCCUR IN THE ROOM OPEN TO THE PUBLIC. THE ABOVE LOCATION WILL BE EQUIPPED WITH VIDEO CONFERENCE EQUIPMENT.

10:00 A.M. – BOARD SERVICES CONFERENCE ROOM

- **CALL TO ORDER**
- **INTRODUCTIONS/WELCOME**
- **BRIEF OVERVIEW OF AUDIT**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**
- **SPEAKERS TO AGENDA ITEMS (ONLY IF MEETING IS CONVENED AS A SPECIAL MEETING OF THE BOARD OF EDUCATION)**
- **DETERMINATION OF COMMITTEE CHAIR**
- **DISCUSS COMMITTEE BUSINESS TOPICS**
- **DESIRED AUDIT COMMITTEE TRAINING TOPIC(S)**
- **AUDIT DASHBOARD UPDATE**
- **REVIEW AND APPROVE INTERNAL AUDIT DEPARTMENT CHARTER**
- **STATUS OF 2019 AND 2020 AUDIT PLANS**

- **EXTERNAL ASSESSMENT REQUIRED BY INSTITUTE OF INTERNAL AUDITORS (IIA) STANDARD**
- **IIA BENCHMARKING STATUS**
- **BDO – CLOUD COMPUTING AUDIT**
- **BRIEF REVIEW OF 2019 AUDIT REPORT RECOMMENDATIONS**
- **DISCUSS 2020 AUDIT COMMITTEE CALENDAR**
- **DEVELOP 2020 COMMITTEE PROFESSIONAL DEVELOPMENT AND SELF-EVALUATION PLAN**
- **DISCUSSION OF POSSIBLE CONSTRAINT RELATED TO AUDIT**
- **2020–2021 BUDGET FOR AUDIT AND ETHICS OFFICES**
- **CLOSED SESSION**

ADJOURN TO CLOSED SESSION UNDER SECTIONS 551.071, 551.074, 551.082, AND 551.0821 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:

CLOSED SESSION (CLOSED TO THE PUBLIC) – BOARD SERVICES CONFERENCE ROOM

1. PERSONNEL

- a) Deliberate the duties of the chief audit executive and audit staff; mid-year evaluation of the chief audit executive, consideration of compensation, and contractual provisions.
- b) Ethics and Compliance Update: Status of AlertLine Cases

2. LEGAL

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b) Pending or contemplated litigation matters and status report

RECONVENE IN OPEN SESSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

CLOSED SESSION AUTHORIZATION DURING MEETING

If during the course of the meeting covered by this notice the board should determine that a closed or executive meeting or session of the board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act including, but not limited to:

- Section 551.071** For the purpose of a private consultation with the board's attorney on any or all subjects or matters authorized;
- Section 551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property;
- Section 551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations to the District;
- Section 551.074** For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee;
- Section 551.076** To consider the deployment, or specific occasions for implementation, of security personnel or devices;
- Section 551.082** For the purpose of considering discipline of a public school child or children, or to hear a complaint or charge brought against a school district employee by another school district employee;
- Section 551.0821** For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;
- Section 551.083** For the purpose of considering the standards, guidelines, terms, or conditions the board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 and/or Section 11.151(b) of the Texas Education Code; and
- Section 551.084** For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) a subsequent public meeting of the board upon notice thereof, as the board shall determine.

ADJOURN

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 28th day of February 2020 at 10:00 a.m., this notice was posted on a bulletin board located at a place convenient to the public in the Hattie Mae White Educational Support Center of the Houston Independent School District, the address of which is 4400 West 18th Street, Houston, Texas, as well as on the district's public web portal.

A handwritten signature in black ink that reads "Vermuth Jones". The signature is written in a cursive style with a horizontal line underneath it.

Office of Board Services
Houston Independent School District