



**THE HOUSTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION AUDIT COMMITTEE  
OFFICIAL AGENDA AND VIRTUAL MEETING NOTICE**

**APRIL 30, 2020      AUDIT COMMITTEE VIRTUAL MEETING      3:00 P.M.**

**NOTICE IS HEREBY GIVEN THAT A VIRTUAL MEETING OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION AUDIT COMMITTEE WILL BE HELD ON THE THIRTIETH DAY OF APRIL 2020 AT 3:00 P.M.**

**PLEASE BE ADVISED THAT BASED ON CURRENT GUIDANCE FROM FEDERAL, STATE, COUNTY, AND CITY AUTHORITIES CONCERNING LARGE GATHERINGS AND SOCIAL DISTANCING DURING THE COVID-19 PUBLIC HEALTH EMERGENCY, AS WELL AS THE COUNTY'S STAY HOME, WORK SAFE ORDER, THE HATTIE MAE WHITE (HMW) EDUCATIONAL SUPPORT CENTER, INCLUDING THE BOARD SERVICES CONFERENCE ROOM, IS CLOSED. THIS MEETING WILL BE HELD BY VIDEO AND/OR TELEPHONE CONFERENCE.**

**THE ITEMS ON THIS AGENDA MAY BE TAKEN IN ANY ORDER.**

**NO AGENDA OR DISTRICT BUSINESS WILL BE DISCUSSED EXCEPT AS NOTICED BELOW.**

**3:00 P.M.**

- **CALL TO ORDER**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**
- **DRAFT 2020–2021 INTERNAL AUDIT PLAN**
- **REVIEW INTERNAL AUDIT BUDGET AND ADVISE BOARD ON RECOMMENDED RESOURCES TO ACHIEVE THE INTERNAL AUDIT PLAN**
- **PROGRESS MONITORING OF INTERNAL AUDIT PLAN, DISCUSSION OF SPECIFIC AUDITS, ETHICS AND COMPLIANCE UPDATES**
- **REVIEW RESPONSES TO SOLICITATION FOR COMMUNITY VOLUNTEER TO JOIN AUDIT COMMITTEE**
- **REVIEW AUDIT DEPARTMENT CHARTER**
- **DISCUSS CHANGES TO AUDIT PLAN AS RESPONSE TO COVID-19 EMERGENCY**
- **DASHBOARD UPDATE**

- **ETHICS AND COMPLIANCE UPDATE: STATUS OF ALERTLINE CASES**
- **CLOSED SESSION**

**ADJOURN TO CLOSED SESSION UNDER SECTIONS 551.071, 551.074, 551.082, AND 551.0821 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:**

**CLOSED SESSION (CLOSED TO THE PUBLIC) – BOARD SERVICES CONFERENCE ROOM**

**1. PERSONNEL**

- a) Deliberate the duties of the chief audit executive and audit staff; mid-year evaluation of the chief audit executive, consideration of compensation, and contractual provisions.
- b) Initial performance review of chief audit executive
- c) Ethics and Compliance Update: Status of AlertLine Cases

**2. LEGAL**

- a) Matters on which the district’s attorney’s duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice
- b) Pending or contemplated litigation matters and status report

**RECONVENE IN OPEN SESSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**

**CLOSED SESSION AUTHORIZATION DURING MEETING**

**If during the course of the meeting covered by this notice the board should determine that a closed or executive meeting or session of the board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.084 inclusive of said Open Meetings Act including, but not limited to:**

- Section 551.071** For the purpose of a private consultation with the board's attorney on any or all subjects or matters authorized;
- Section 551.072** For the purpose of discussing the purchase, exchange, lease, or value of real property;
- Section 551.073** For the purpose of discussing negotiated contracts for prospective gifts or donations to the District;
- Section 551.074** For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a

- public officer or employee or to hear complaints or charges against a public officer or employee;
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices;
- Section 551.082 For the purpose of considering discipline of a public school child or children, or to hear a complaint or charge brought against a school district employee by another school district employee;
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;
- Section 551.083 For the purpose of considering the standards, guidelines, terms, or conditions the board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 and/or Section 11.151(b) of the Texas Education Code; and
- Section 551.084 For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) a subsequent public meeting of the board upon notice thereof, as the board shall determine.

**ADJOURN**

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 27<sup>th</sup> day of April 2020 at 12:00 p.m., this notice was posted on the district's public web portal.



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Office of Board Services  
Houston Independent School District