



**THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION/AUDIT COMMITTEE
OFFICIAL AGENDA AND MEETING NOTICE**

FEBRUARY 15, 2022 BOARD OF EDUCATION/AUDIT COMMITTEE MEETING 9:00 A.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION OR ITS AUDIT COMMITTEE WILL BE HELD ON THE FIFTEENTH DAY OF FEBRUARY 2022 AT 9:00 A.M. IN THE BOARD AUDITORIUM OF THE HATTIE MAE WHITE EDUCATIONAL SUPPORT CENTER, 4400 WEST 18TH STREET, AND SUCH MEETING IS A SPECIAL MEETING. IN THE EVENT A QUORUM OF THE BOARD OF EDUCATION SHOULD NOT BE PRESENT, THE MEETING SHALL BE CONVENED AS A MEETING OF THE BOARD'S AUDIT COMMITTEE.

PLEASE BE ADVISED THAT THIS IS AN IN-PERSON MEETING. BASED ON CURRENT GUIDANCE CONCERNING LARGE GATHERINGS AND SOCIAL DISTANCING DURING THE COVID-19 PUBLIC HEALTH EMERGENCY, THE DISTRICT REQUIRES THE WEARING OF FACE MASKS AND WILL LIMIT ACCESS TO ITS BOARD AUDITORIUM TO ALLOW FOR APPROPRIATE SOCIAL DISTANCING. ENTRY WILL BE PERMITTED ON A FIRST COME BASIS. DOORS WILL OPEN TO THE PUBLIC AT 8:45 A.M.

WAYS TO ACCESS THE BOARD MEETING INCLUDE:

- **WEBSITE [HTTPS://WWW.HOUSTONISD.ORG/LIVETV](https://www.houstonisd.org/livetv)**

A RECORDING OF THE MEETING WILL BE MADE AVAILABLE ON THE DISTRICT'S WEBSITE AT THE FOLLOWING LINK:

[HTTPS://WWW.HOUSTONISD.ORG/PAGE/31531](https://www.houstonisd.org/page/31531)

A MEMBER OF THE COMMUNITY WISHING TO ADDRESS THE BOARD MAY DO SO IN PERSON OR BY LIVE VIDEO VIA ZOOM. FOR EITHER METHOD, A PERSON WHO WISHES TO ADDRESS THE BOARD MUST REGISTER WITH THE BOARD SERVICES OFFICE BY 12:00 P.M. THE DAY BEFORE THE MEETING. ANY SUPPORTING INFORMATION (E.G., HANDOUTS) REGARDING THE COMMUNITY MEMBER'S CONCERN SHALL BE FILED WITH BOARD SERVICES BY 12:00 P.M. THE DAY BEFORE THE MEETING. FURTHER DETAILS AND INSTRUCTIONS

FOR REGISTERING TO SPEAK ARE AVAILABLE AT:
[HTTPS://WWW.HOUSTONISD.ORG/PAGE/32478](https://www.houstonisd.org/page/32478).

THE ITEMS ON THIS AGENDA MAY BE TAKEN IN ANY ORDER.

NO AGENDA OR DISTRICT BUSINESS WILL BE DISCUSSED EXCEPT AS NOTICED BELOW AND ANY ACTION WILL OCCUR IN THE ROOM OPEN TO THE PUBLIC. IT IS THE INTENT OF THE DISTRICT TO HAVE, AND THE MEETING WILL HAVE, A QUORUM OF EITHER THE BOARD OR ITS AUDIT COMMITTEE PHYSICALLY PRESENT AT THIS LOCATION. THE ABOVE LOCATION WILL BE EQUIPPED WITH VIDEO CONFERENCE EQUIPMENT.

9:00 A.M.

- CALL TO ORDER
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
- SPEAKERS TO AGENDA ITEMS (ONLY IF MEETING IS CONVENED AS A SPECIAL MEETING OF THE BOARD OF EDUCATION)
- ONBOARDING FOR NEW COMMITTEE MEMBERS
- NAME NEW AUDIT COMMITTEE CHAIR
- DISCUSS COMMITTEE MEMBER TERMS
- REVIEW LAST YEAR'S AUDIT COMMITTEE ANNUAL REPORT
- CHIEF AUDIT EXECUTIVE'S ANNUAL EVALUATION AND TIMELINE
- AUDIT COMMITTEE TRAINING
- RISK ASSESSMENT AND THE 2022-2023 AUDIT PLAN
- DISCUSS AUDITS OF CONCERN
- OPEN FINDINGS
- DISCUSS CHIEF AUDIT EXECUTIVE ROLES AND RESPONSIBILITIES – AUDIT DEPARTMENT STRUCTURE
- COVID-19 IMPACT
 - STAFF
 - AUDITS
- STATUS UPDATE FOR AUDIT RECOMMENDATIONS
- LEGISLATIVE BUDGET BOARD (LBB) AUDITS “CHANGE AND APPROACH” AND AUDIT PLAN IMPACT
- STAFF VACANCIES
- STATUS UPDATE FOR 2021 INTERNAL AUDIT PLAN
- STATUS UPDATE FOR 2022 INTERNAL AUDIT PLAN
- STATUS UPDATE FOR OFFICE OF INTERNAL AUDIT 2020-2021 GOALS
- STATUS UPDATE FOR OFFICE OF INTERNAL AUDIT 2021-2022 GOALS
- ETHICS AND COMPLIANCE UPDATE
- CLOSED SESSION

ADJOURN TO CLOSED SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, AND 551.089 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:

CLOSED SESSION (CLOSED TO THE PUBLIC)**1. PERSONNEL**

- a) Deliberate the duties of the chief audit executive and audit staff; mid-year evaluation of the chief audit executive, consideration of compensation, and contractual provisions.
- b) Ethics and Compliance Update: Status of Ethics Hotline Cases.

2. LEGAL

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b) Pending or contemplated litigation matters and status report.

3. SECURITY DEVICES OR SECURITY AUDITS

- a) Prior issue follow-up audit (BDO USA, LLP [BDO]) discussion
- b) BDO COVID-19 Information Technology (IT) audit report
- c) BDO Vulnerability Assessment Penetration Test

RECONVENE IN OPEN SESSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION**CLOSED SESSION AUTHORIZATION DURING MEETING**

If during the course of the meeting covered by this notice the board should determine that a closed or executive meeting or session of the board should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the board may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.089 inclusive of said Open Meetings Act including, but not limited to:

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| Section 551.071 | For the purpose of a private consultation with the board's attorney on any or all subjects or matters authorized; |
| Section 551.072 | For the purpose of discussing the purchase, exchange, lease, or value of real property; |
| Section 551.073 | For the purpose of discussing negotiated contracts for prospective gifts or donations to the District; |
| Section 551.074 | For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee; |
| Section 551.076 | For the purpose of deliberating the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit; |

- Section 551.082** For the purpose of considering discipline of a public school child or children, or to hear a complaint or charge brought against a school district employee by another school district employee;
- Section 551.0821** For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation;
- Section 551.083** For the purpose of considering the standards, guidelines, terms, or conditions the board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 and/or Section 11.151(b) of the Texas Education Code;
- Section 551.084** For the purpose of excluding any witness or witnesses from a hearing during the examination of another witness; and
- Section 551.089** For the purpose of deliberating security assessments or deployments relating to information resources technology, network security information as described by Section 2059.055(b), or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Should any final action, final decision, or final vote be required in the opinion of the board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) a subsequent public meeting of the board upon notice thereof, as the board shall determine.

ADJOURN

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 11th day of February 2022 at 8:30 a.m., this notice was posted on a bulletin board located at a place convenient to the public in the HMW Educational Support Center of the Houston Independent School District, the address of which is 4400 West 18th Street, Houston, Texas, as well as on the district's public web portal.



Office of Board Services
Houston Independent School District