



**THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD AUDIT COMMITTEE
OFFICIAL AGENDA AND MEETING NOTICE**

APRIL 16, 2024 BOARD AUDIT COMMITTEE MEETING 3:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT SCHOOL BOARD AUDIT COMMITTEE WILL BE HELD ON THE SIXTEENTH DAY OF APRIL 2024 AT 3:00 P.M. IN THE BOARD SERVICES CONFERENCE ROOM OF THE HATTIE MAE WHITE EDUCATIONAL SUPPORT CENTER, 4400 WEST 18TH STREET, AND SUCH MEETING IS AN AUDIT COMMITTEE MEETING.

ENTRY WILL BE PERMITTED ON A FIRST COME BASIS. DOORS WILL OPEN TO THE PUBLIC AT 2:30 P.M.

THE ITEMS ON THIS AGENDA MAY BE TAKEN IN ANY ORDER.

NO AGENDA OR DISTRICT BUSINESS WILL BE DISCUSSED EXCEPT AS NOTICED BELOW AND ANY ACTION WILL OCCUR IN THE ROOM OPEN TO THE PUBLIC. IT IS THE INTENT OF THE DISTRICT TO HAVE, AND THE MEETING WILL HAVE, A QUORUM OF THE BOARD AUDIT COMMITTEE PHYSICALLY PRESENT AT THIS LOCATION. THE ABOVE LOCATION WILL BE EQUIPPED WITH VIDEO CONFERENCE EQUIPMENT.

3:00 P.M.

- CALL TO ORDER**
- CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETING**
- REVIEW OF REVISED AUDIT COMMITTEE CHARTER**
- CURRENT STATUS OF FISCAL YEAR 2024 INTERNAL AUDIT PLAN**
- NUTRITION SERVICES REPORT**
- RISK ASSESSMENT AND PROPOSED FISCAL YEAR 2025 INTERNAL AUDIT PLAN**
- STATUS OF AUDIT RECOMMENDATIONS FROM PRIOR YEAR AUDITS**
- CLOSED SESSION**

ADJOURN TO CLOSED SESSION UNDER SECTIONS 551.004 THROUGH 551.089 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES:

CLOSED SESSION (CLOSED TO THE PUBLIC)

1. PERSONNEL

- a) Deliberate the duties of the internal and external audit function and audit staff; consideration of compensation and contractual provisions.
- b) Ethics and Compliance Update: Status of Ethics Hotline Cases.

2. LEGAL

- a) Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice.
- b) Pending or contemplated litigation matters and status report.

3. SECURITY DEVICES OR SECURITY AUDITS

- a) Information Technology Cybersecurity Report

RECONVENE IN OPEN SESSION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED SESSION

CLOSED SESSION AUTHORIZATION DURING MEETING

If during the course of the meeting covered by this notice the committee should determine that a closed or executive meeting or session of the committee should be held or is required, then such closed or executive meeting or session as authorized by Chapter 551 of the Texas Government Code (the Open Meetings Act) will be held by the committee at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the committee may conveniently meet in such closed or executive session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through Section 551.089 inclusive of said Open Meetings Act.

Should any final action, final decision, or final vote be required in the opinion of the committee with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

- a) the open meeting covered by this notice upon the reconvening of this public meeting, or
- b) a subsequent public meeting of the committee upon notice thereof, as the committee shall determine.

ADJOURN

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 12th day of April 2024 at 4:15 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the HMW Educational Support Center of the Houston Independent School District, the address of which is 4400 West 18th Street, Houston, Texas, as well as on the district's public web portal.



Emily A. Smith, M.Ed.
Executive Director, Board Relations
Houston Independent School District