

MINUTES OF HISD BOARD OF EDUCATION SPECIAL EDUCATION AD HOC COMMITTEE MEETING

Thursday, July 28, 2017

Committee Members Present:

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| Holly Maria Flynn Vilaseca | Jack Fletcher |
| Diana Davila, Trustee | Hannah Mose-Harvey |
| Holly Maria Flynn Vilaseca Ocampo, Trustee | Jamie Wilkes |
| Jackie Cross-Ecford | |

Committee Members Absent:

Anne Sung
Barbara Mullen
Courtney Bensch
Jackie Anderson
Ebru Erdini
Michelle Black
Joshua Rotenberg
James Troutman
Shana Halvorsen

Administrative Resources Present: Dr. Joan Anderson, Assistant Superintendent (HISD)
Dr. Grenita Lathan, Chief Academic Officer (HISD)
Tessie Rose Bailey (American Institutes for Research)
Lisa McBride, Board Counsel, Thompson & Horton LLP

AGENDA

OPEN SESSION

1. **Call to Order.** The meeting was called to order at 4:01 p.m.
2. **Meeting Objectives.** Trustee Flynn Vilaseca reviewed the meeting objectives.
3. **Special Education Department Update.** Drs. Anderson and Lathan updated the Committee concerning recent developments within the special education department, including:
 - The recent HISD parent and teacher summits on special education;
 - Finalizing the department's new process of using the easy IEP system for parents to request a special education evaluation, with immediate electronic delivery of the request to the special education department and the Intervention Assistance Team (IAT);
 - District-wide implementation of universal screening in reading and math for the 2017-2018 school year, including electronic delineation of identified deficiencies, proposed interventions, attempted interventions and progress monitoring;

- Professional development for program specialists and special education department chairs in collaboration with Leadership Development;
 - Collaboration with the Schools Office to provide interventions to top 8 schools in Achieve 180 program;
 - Plans to grow future special education administrative leadership internally at HISD;
 - Department reorganization plans (Dr. Anderson reviewed key staff positions created to better align the special education department to special education goals, including a director for special education-child find identification process and 3 parent liaisons)
 - Campus selected special education teachers will participate in the Strategic Reading and Writing training that will occur during preservice weeks. These teachers will then be able to provide reading and writing interventions.
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2. **American Institute for Research (“AIR”) Update.** Tessie Rose Bailey presented an updated timeline for AIR’s work. AIR’s final report will be released to the Board on February 1, 2018, with preliminary results presented to the Board in December 2017. The parent survey, which is currently in foreign language translation, will be distributed to District parents in late August/early September. The staff survey will be distributed during the same time period. AIR will conduct on-site interviews of District personnel on August 10. AIR currently is gathering a representative sample of approximately 300 IEPs to review for compliance, and also is in the process of reviewing other District documents for federal and state compliance and internal consistency.

The next Committee Meeting will be held on August 24, 2017.

3. **Adjournment.** The meeting adjourned at 4:45 p.m.