



- **Houston Independent School District**
  - **RUCKER ELEMENTARY**

SDMC Minutes – Virtual Meeting Via Teams

- **November 16, 2020**

- **Voting Members in attendance:** Ms. SanJuanita Acosta, Ms. Sylvia Bradshaw, Mr. Kasee Brown, Ms. Brandi Desselle, Ms. Eileen Puente, Ms. Maria Reyes.
- **Visiting Members:** Ms. Brittany Corprew, Ms. Laura Gonzalez
- **Not present:** Mr. Alejandro Medina

**Meeting was called to order at 3:15 p.m.**

- **Welcome**
  - Scribe – Ms. Sylvia Bradshaw
  - **Celebrations** were presented by committee members. Ms. Puente shared celebrations regarding parental involvement. Last week's Parent Meetings were very productive "Rucker parents shined". Coffee with the Principal was very productive and increased participation by some who had not attended "in person" but have been able to connect virtually.
- **Budget/Staffing**
  - **Enrollment/Membership:** 375 (-5 from last SDMC meeting) (Goal: 406) We are seeking an additional 30 students to boost our current enrollment. Flyers and mailers are being prepared to increase enrollment. Our Retention Committee is continuing to work on further promotion ideas.
  - **Attendance:** Current attendance is 94% we continue to strive for 98% in spite of challenges due to connectivity issues and illnesses.
  - **Staffing/Positions:** We are happy for the return of Ms. Avila Tovar. She will be assuming 3<sup>rd</sup> Grade Bilingual teaching position. Upon the return of Mr. T. Garcia he will assume 2<sup>nd</sup> Grade Bilingual.
- **Accountability: School Performance and Performance Objectives:** Our goal is to become a "B" rated campus. TEA Guidelines have not been adapted in light of the changes due to COVID 19 so we continue to strive to reach those guidelines.
- **Testing**
  - **Snapshots (Grades 1-5)** The first round of snapshots have been completed. There are a few make-ups however, the bulk of testing has been completed. Teachers are working to aggregate their data to assist in troubled areas and celebrate in strong areas. This will be discussed in the next PLC meetings. Because it was online there were a few concerns in the lower grades and suggestions were made to get information to teachers from virtual students.
  - **G/T Identification:** Students in K and 5<sup>th</sup> grade are currently undergoing GT testing. Additional students who were recommended will also be tested.
- **Curriculum and Staff Development**

- Dr. Campanaro, Spilman Writing/Abydos – *funding for these programs has been completed. However, discussion as to continuing at a future date may continue.*
- Extended Wednesday PD will resume following the Thanksgiving Break. *Upcoming sessions include “Racial Equity”, CHAMPS Training, and “Supporting EL’s”.*
- **School Events**
  - Virtual Academic Boot Camp – *Students and Staff have been identified. It has been recommended that students attend all sessions; however, Ms. Puente is flexible and will consider adding additional students to future sessions. The current window to enroll is closed, but please alert if there are additional students who want to attend. These are the dates:*
    - Nov. 23, Nov. 24, Dec. 21, Dec. 22, Mar. 15-17 8 a.m. – 2 p.m.
- **Safety and Security**
  - **Task Force/Wellness & Safety Committee** – *will continue their meetings following the Thanksgiving Break.*
  - **Communicable Disease Plan** – *has been made available to staff and parents.*
  - **Procedures for Presumed & Confirmed Cases** *is to communicate all instances with symptoms in an abundance of caution as a Presumed Case. When confirmed, a call-out is done stating that it is positive. In both cases, calls are made. Our campus is fogged daily to sanitize it.*
- **Questions, Comments and/or Concerns-** *Additional concerns were regarding notification from Nurse Terry to ensure teachers know when and how to contact parents as to the safe return of their children to class. Ms. Puente will confer with Nurse Terry regarding this. An additional question as to what materials should be in place in the event a staff member should need to request an absence. A substitute should be requested through AESOP to ensure we are not pulling from current staff. Lessons should be recorded as well as backups for “in-person” students.*

**The minutes were read for the committee and approved. The meeting was adjourned at 3:55 p.m.**