



Date: January 12, 2021

Time: 3:15 p.m.

**School: MacGregor
Elementary**

SDMC Committee Meeting

MINUTES

Meeting was called to order at 3:15 p.m. Sign in sheet reflects those present, Principal Garrett welcomed everyone and thanked them for their participation, SDMC serves as an Advisory committee.

- Standing Business – Attendance End of Year 2019-2020 was 97.20% and as of now our attendance is 95.47% we will continue monitoring our campus attendance.
- New Business – SEL Support – District-wide initiative we want to make sure that both our face to face students and virtual students are receiving this support. Our counselor, Ms. Sigala, is working with our teachers to implement SEL and Character development. Ms. Sigala has introduced Rethink to our campus, and she is training teachers to use it and the modules that can be assigned to our students. Usage is tracked and can be accessed through Clever. We have seen the benefits of this program, but if we need to use the Harris Center this is still an option for us.
- Writing plan - We started to develop a writing plan last year by sending our teachers to Empowering Writers training. Last year, we sent every self-contained teacher to training as well as 1 per grade level in 3 through 5. Some of those teachers are no longer here, so we have to train current staff. One focus for us will be to have campus expectations for writing and a writing calendar. We want to encourage our students to write and not see it as a test or only needed for a test. Ms. Garrett would like to have a committee to create the campus writing plan and calendar. Ms. B. Jones suggested a committee comprised of 1 teacher per grade level. Ms. T. Garrett will schedule committee meeting.
- Instructional model update – before we left for the break grades 3 – 5 changed from having simultaneous instruction to having 2 face-to-face classes and 1 virtual class. We are also implementing this schedule in self-contained classes. Ms. B. Jones stated that she has seen an improvement in her student achievement, but she wants to review the schedule. Administration will review the self-contained class schedule.
- Safety and Security- The campus gate not being functional is a great concern, but as of today the Facility Services Department is waiting on a part to complete the repair.



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- New Business – Tutoring – Tutorials will be available for students. Ms. Garrett will send out a survey for teachers to sign up. Teachers and students will have the option to do virtual or face-to-face tutorials. Mr. Hill asked if volunteers can do tutorials either face-to-face or online. Ms. Garrett will check with HISD to see if online is possible.
- Concerns or questions:
- Ms. Wells virtual learners not getting the full benefit of school versus at home. A concern regarding virtual science lab classes was shared. Ms. Garrett will address this.
- Staff concern- curriculum moving fast, how to help students keep up with the pace. Vertical alignment and intervention will address this. The curriculum is set by the district.
- Concerns or updates for Sp. Ed. Department- If a student already in Sp. Ed. but needs speech the student would need to be retested. There are 2 new conservators for the District, and they will be focused on Special Education practices.
- Ms. Wells informed that we have students that need replacement devices for students. Students who need a replacement device will need contact the main office.
- Ms. B. Jones inquired about replacement chargers for those students who have lost or damaged them. Mr. Hill stated he might be able to get them for us.
- Ms. Wells asked if hotspots are available, they are available.

Minutes were taken by: Janet Hernandez