

Shared Decision-Making Committee (SDMC)
Sutton Elementary School Title 1, Part A Documentation
Aug 25th, 2020

Professional Staff

Beatrice Akala

Myka Jimenez – 1st

Evelyn Brand– 1st

Elizabeth Grandich – 2nd

Sandra Coley – 2nd

Nancy Romero – 2nd

Adrienne Tollerson – 2nd

Other Professional Staff

Valerie Britt – 2nd

Ulrike Coulter – 2nd

Janie Solis – 1st

Betty Melgoza – 2nd

SpEd Rep: Caitlyn Pfaffenbach

Parents

Mayra Rodriguez – 2nd

Elenora Brisenio- 2nd

Community Members

Marci Pampe (Kids Hope) – 2nd

Business Partners

Farah El Hassan – 2nd

SDMC Meeting/Minutes

- I. Introduction of New members.
-Ms. Akala opened the meeting at 3:00 pm. All members are in attendance with the exception of Parent Mayra Rodriguez and Parent Elenora Brisenio. New members were introduced—Teachers: Ms. Myka Jimenez, Ms. Brand, Ms. Solis, and Business Partner: Ms. Hassan.

- II. Reopening Plans
-854 surveys have been completed. 54% (465 people) are choosing virtual instruction of those that replied. 159 are choosing face-to-face instruction. 208 are still missing surveys.
-Technology is being distributed this week to Sutton staff.
-Technology will be distributed to families next week.
-Sutton is changing from a Phase II Learning Center to a Phase I Learning Center. This is a state mandate and means that Sutton will take in students without access to technology at home. These students are not necessarily zoned to Sutton. We anticipate 200-300 students that will need supervision using Sutton’s desktops starting September 8th. We need to develop a plan to move computers into classrooms to ensure social distancing. We may be using substitutes to supervise those students.

- III. Review and Approve School Improvement Plan
-Mr. Dubon presented the school improvement plan. Mission statement was rewritten last year. Improvement plan will reflect the new mission. There was an overall increase in school population last year. There was an increase in Asian population. There are 4 bilingual programs. There’s been a

decrease in the bilingual population, increasing the ESL population. There was a slight increase in economically disadvantaged students. We met standards for all 3 Domains. Our final rating is a "B". Our big goal for the 2020-2021 year is to become an A.

-Sutton's goals align with HISD's goals. There are 4 district priorities: 1) safety and well-being, 2) educational opportunities, 3) organizational efficiency, and 4) cultivating team HISD talent. We have 7 Career-Pathways teachers at Sutton.

-HB3: increase reading level of students to ensure that students are on grade level in reading and math when they reach 3rd grade.

Sutton is aiming for an increase of at least 5 percentage points. Goal attainment will be hard, but possible. School will target white, Asian, and African American groups. It will also target attendance and 5th grade growth.

-Mr. Dubon discussed trends over the past 3 years. Data from the pandemic reflects that students are losing skills quicker in math than reading.

Academic Goals:

-Sutton reading goal: increase from 44% to 49% and 31% to 36% in writing. Increased need for teacher development, differentiation, guided reading, multisensory instruction, etc. to target specific learning needs. The new STAAR has writing incorporated for reading.

-Sutton math goal: increase on-level amount of students by 5 percentage points.

-Sutton science goal: increase the amount of students that meet standard by 5 percentage points.

-Need to train parents to use the digital resources, how to teach reading, writing, and math, and teach parents the different platforms.

-Teachers will continue to analyze data after each assessment, and appraisers will support teachers.

-Tutorials and enrichment for all students in reading and math. Students at-level will have science tutorials to reach masters.

Additional Goals:

-Attendance: increase daily attendance from 96.8% to 97.5%. Strategies include phone calls, full-day for all students, and home visits.

-Safety: Provide a 100% safe environment for students. Teacher development, SEL programming, character development for students, parent classes for instruction. Restroom, recess, and cafeteria are hotspots to monitor.

-Discipline: Maintain or decrease "out of school suspensions" from 2.3%. Strategies include social emotional instruction, proactive parent instruction, discipline logs, and citizenship lessons on campus. We also have a social worker, CIS, and appraisers for support.

-Parents and Community Involvement: include 100% of parents. There will be a 10% quarterly increase in parent participation. VIPS will increase by %5.

-Special Education and Special Population: increase the number of students reaching Meets and Masters by 5%.

-School improvement plan also includes portions for school nursing, budget, and professional development.

-The school improvement plan passed unanimously.

IV. Substitutes

-Teachers will follow the same process if a substitute is needed. They will contact Olga Lopez and their appraiser and put their absence in Aesop.

-Subs will also be used to monitor the Sutton Learning Center students as they use the desktops for their virtual instruction.

V. AOB

-No additional business. Meeting ended at 4:51 pm.

Attach all applicable flyers and handouts. Turn in a copy to Title 1 Coordinator Assistant, Mary Martinez.

Questions:

But I wanted to know how a teacher having COVID19 will be handled as far as sick days. Will our sick leave days be used for as long as the virus is in the person's system? Will there be another protocol for that? What are the measures the school/district will take if teachers show symptoms such as fever or body aches while distance learning?