

**Shared Decision-Making Committee (SDMC)**  
**Sutton Elementary School Title 1, Part A Documentation**  
**June 10th, 2021**

**Professional Staff**

Beatrice Akala	Present
Myka Jimenez – 1 <sup>st</sup>	present
Evelyn Brand– 1 <sup>st</sup>	Present
Elizabeth Grandich – 2 <sup>nd</sup>	Present
Sandra Coley – 2 <sup>nd</sup>	Present
Nancy Romero – 2 <sup>nd</sup>	Present
Adrienne Tollerson – 2 <sup>nd</sup>	Present

**Other Professional Staff**

Valerie Britt – 2 <sup>nd</sup>	Present
Ulrike Coulter – 2 <sup>nd</sup>	Present
Janie Solis – 1 <sup>st</sup>	
Betty Melgoza – 2 <sup>nd</sup>	present
SpEd Rep: Caitlyn Pfaffenbach	present

**Parents**

Mayra Rodriguez – 2 <sup>nd</sup>	
Elenora Brisenio- 2 <sup>nd</sup>	

**Community Members**

Marci Pampe (Kids Hope) – 2nd	Present
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**Business Partner**

Farah El Hassan – 2nd	Present
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**SDMC Meeting/Minutes**

**I. Principal's Year Close Out Remarks**

Combined SDMC and Safety meeting as the minutes were very similar.  
 Planning for Summer School and completed grade level promotions/retention meetings. SS starts for teacher Wednesday.  
 Pre-K registration event happened last weekend, enrolled 30 students at that event, but continue enrolling during the week. Will keep enrollment open during the summer rather than closing SS enrollment this summer to keep numbers high so as not to lose positions.  
Retiring- Dubon (August 31<sup>st</sup>), Terrel (July 15<sup>th</sup>)  
Promotions – Reyes principal at Mistral Early childhood center, Luis Ascencio-teacher specialist at Benavidez, Bryan Quintanilla-IT CSR at Grissom,  
Resignations-Myka Jimenez, Kali Schiska, Maite Magdelano Perez to go to Alief  
New hires-**Banda**, SpEd bilingual resource teacher; **Pfaffenbach**, teacher specialist for dyslexia, 504 and SpEd appraiser, SpEd Chair/compliance (11 month).  
Positions filled: Dean of instruction, Assistant Principal (Rebecca Savoy), Music Teacher, 5<sup>th</sup> grade math teacher, school nurse  
Still to fill: Administrative Assistant (July 5<sup>th</sup>) & Teacher 2<sup>nd</sup> grade ESL (vacant now)

**II. Health and Safety Updates**

Mask mandate was removed effective June 5<sup>th</sup>. HISD still encourages the use of masks. HISD

recognizes the decision to wear a mask is a personal one.

HISD communicable disease plan will deactivate Monday August 2<sup>nd</sup>. District will resume normal operations, but plan can be reactivated is necessary based on public health conditions.

III. Next School Year

No virtual options with HB 1483 not passing, all students will be returning in person next year (at this time) waiting on official word from HISD.

All 1<sup>st</sup> grade teachers and any new Kinder and elementary SpEd teaches must attend Reading Academy. 3 hours in pre-service and then self-paced after that.

Career pathways program will return in 21-22 new positions will be digital learning specialist and Multilingual specialist. Instructional Excellent Coach position will not be available next year. All applications due June 14<sup>th</sup> @ 9 am

PK Classrooms must be 11 to 1, must have Teacher assistant if they have 22 students at some point between 2021 to 2024 there are 3 phases to providing a TA for PK classrooms.

IV. Building Clean-up / Set Up over the summer – Suggestions

All cleaning will happen during the summer, furniture will be moved from storage back to classrooms over the summer.

V. STAAR Data

Sutton									
	# of Students					Appr	Meets	Mst	DNM
	Total Tested	# Appr	#Meets	#Mst	#DNM				
3rd Reading	99	34	16	6	43	57%	22%	6%	43%
3rd Reading Spanish	54	17	2	5	30	44%	13%	9%	56%
3rd Math	98	20	18	6	54	45%	24%	6%	55%
3rd Math Spanish	54	8	1	0	45	17%	2%	0%	83%
4th Reading	119	38	15	10	56	53%	21%	8%	47%
4th Reading Spanish	54	13	4	5	32	41%	17%	9%	59%
4th Math	122	29	12	12	69	43%	20%	10%	57%
4th Math Spanish	54	16	3	3	32	41%	11%	6%	59%
4th Writing	121	28	12	5	76	37%	14%	4%	63%
4th Writing Spanish	57	14	5	1	37	35%	11%	2%	65%
5th Reading	142	37	17	29	59	58%	32%	20%	42%
5th Math	145	37	28	23	57	61%	35%	16%	39%
5th Science	139	34	11	4	90	35%	11%	3%	65%

## STAAR Data

Accountability may come back next year.

VI. Building Repairs

SpEd Life Skills classroom still under repair. Roof repaired and floor still to be done.

AC is giving problems, mostly from the chillers, requested the purchase of new chillers for Sutton from state relief funds. SSO will follow up on this request with facilities dept.

VII. Suggestions for Next School Year- *Balance classrooms i.e., not stacking GT students or newcomers in classrooms. Not putting all students needing additional support with the teacher that can “work best with them” and balance the discipline students among all teachers, not putting them with the strong teacher because they can handle them. Split them among teachers. Admins use pink/blue cards to level classrooms. Will try to offer more support for those grade levels that need additional educational support with additional funding if available. Can teacher keep the PPE plastic barriers that were provided in the classrooms? Teachers can keep the plexiglass if they want. Can we remove the signage about masks? We should remove it since mask mandates were lifted. Should we continue the safety protocols. Safety committee will address this. Will students return to cafeteria next year? Safety*

plan is deactivated beginning Aug 2, so we should return to normal. Waiting on guidance from new superintendent. *Update on restrooms before school year starts.* Asking SSO if relief funds can be used to remodel restrooms.

**Attach all applicable flyers and handouts. Turn in a copy to Title 1 Coordinator Assistant, Mary Martinez.**