

SDMC Committee Meeting

Sutton Elementary School - Title 1, Part A Documentation

Date: August 11, 2021 (1:00PM) (Virtual)

SDMC Committee Meeting Sign-In Sheet	
Beatrice Akala, Principal	Oscar Urrutia, Dean of Instruction
Rebecca Savoy, Assistant Principal	Martha Molina, Instructional Coordinator
Rosa Hughes, Instructional Coordinator	Valerie Britt, Campus Integrated Technologist
Patricia Jimenez, Business Manager	Cindy Murillo, Nurse
Edwin Dubon, Instructional Coordinator	Caitlin Pfaffenbach, SPED Chairperson
Lisa Bruton, 1 st Grade	Carla Bolado, 4 th Grade
Sandra Coley, 5 th Grade/SDMC	Ines Brost, Physical Education
Adrienne Tollerson, PK/SDMC	Andrea Watson, Social Worker
Nancy Romero, SDMC	Bernissa Rodriguez K
Evelyn Brand, SDMC	Elizabeth Grandich, SDMC
Ulrike Coulter, SDMC	Betty Melgoza, SDMC
Marci Pampi, SDMC Community Partner	

SDMC Committee Meeting Agenda		
Task/Item/Action	Details	By/To/For/Who
1. Safety Updates *		Akala
2. Safety Campus Plan		All
3. 2021-2021 Expectations		Akala
4. House Bill 4545		Akala
5. SIP 2021-2022 Review & Approval		All
6. Any Other Business		

SDMC Committee Minutes

SDMC Meeting called to order at 1:02pm 14 participants present at the start of the meeting

Introduction of Ms. Savoy our new Assistant Principal.

Review the Safety Plan PowerPoint- Ms. Akala

- District deactivated safety plan on August 2nd
- No longer temperature checks required, only the district visitor sign in
- Friday, August 13 at 10am there will be a principal meeting following Thursday's Board Meeting where mask mandates will be voted on.
- Based on the current plan, employees who are sick or have symptoms are urged to stay home.
- Provide masks upon request
- Plexiglass will remain in place
- Limit visitors to essential visitors- mentors will be allowed to come. Services will continue. Rules may change at Thursday Board meeting
- Building rentals are prohibited
- No Axiom reporting
- Cannot require employees to be tested or vaccinated
- Symptoms? Stay home-use personal days
- Currently No rapid tests available.
- Social distance is not required at this time
- There may be changes coming to this plan.

Purpose for the combined meeting is to decide what safety considerations we will consider for Sutton Elementary.

-Continue having safety discussions with students

-Coley stated that Superintendent House stated on the news that there will be a mask mandate for the 2021-2022 school year

The Board will vote on that proposal.

We have had 3 cases this summer. Out of caution, care and concern we did notify the class and staff and provide a rapid test.

Principal Akala will ask on Friday, if we are allowed to notify parents in writing, and what is the reporting policy.

Questions: Will the school be able to afford water bottles? If the district provides water, we will issue water, but if district will not provide water the fountains will be open. Principal Akala will follow up.

Lunch: Will students be able to have lunch in classrooms? The current plan is to return back to normal lunch in the cafeteria. Principal Akala will inquire.

Seating: Teacher discretion

Class size: Will try to level class but it is possible to have more students. There is a district wide campaign to enroll students.

Masks: Will we provide masks, sanitizer, gloves, and wipes? Patricia Jimenez will distribute some supplies as they come in. We do have some in supply. If there is a district mandate the district will provide. We will continue to provide and request for those safety

Dismissal: The admin team will consider a staggered dismissal however principal has to ensure instructional minutes are completed.

Community member Marci Pombe informed the committee that vaccines will be offered at Gethsemane Church on Saturday.

House Bill 4545- Accelerated learning is required all students who did not pass the STAAR (Any subject) To fulfill the requirements- there are 2 options

Option 1- assign students to a Master teacher. The distinction is found on teachers' SBEC certificate, not based on appraisal system.

Option 2- Provide tutorials to students 30 hours without pulling from RLA/Math/Science/Social Studies/Recess/Lunch/Specialists – State recommends 1:3 ratio

If school will have more than 3 students in a tutorial session, parents must sign a waiver giving approval

Part 2- Accelerated Learning Committees for students in grades 3,5,8 that do not pass Math or Reading STAAR (this effect 4th graders and retained 5th graders) ALC are supposed to occur before the start of the school year. The teacher, parent, principal/designee must be present and draw a plan for the student. The ALC instruction should begin week 1. The district recommends 1 hour per week.

According to House Bill 4545 parents can select their child's teacher. Principal Akala will notify parents that the option is not feasible because it could balloon class sizes.

Intervention time has been built into the Master Schedule.

Principal Akala recommends 1:5 Accelerated Learning time.

We are waiting to receive funding.

We will continue with Tuesday and Thursday tutorials but those will be additional support for students.

Tutorials will begin right away.

Mr. Dubon- 4 groups of 20 for each grade level(4th and 5th grade) are the preliminary numbers based on the breakdown.

For example: Juanito needs intervention for Reading and Math- he will need 1 hour of intervention for Reading and 1 hour for Math. Juanito needs 60 hours for the year.

We have 2- 5th grade retain students- They could need Accelerated Learning for Reading, Math, Science

Expectation: Teachers in Grades 3-5 cannot change or manipulate the master schedule. Other grades have

flexibility.

We are under Elementary School Office 1. There are no longer Area offices.

Staffing: The 5th Grade Math/Science position- person took the job and notified HR on yesterday to say they will not relocate. Also a PALS class is open but unable to fill because of lack of candidates

Admin Team attended every job fair this summer.

SIP Review: Faculty will need to approve the SIP plan with a 2/3rd vote. Prior to the vote the SDMC should review SIP. At the last SDMC meeting Principal Akala, reviewed STAAR date. There is much need for growth.

Campus Goals

We set stretch goals of 15% on STAAR Reading, Writing, Math, and Science because 5% was low because of the impact from the Pandemic and virtual learning.

Close gaps Among Asian, African American, and White student groups by increasing the number of students scoring at or above meets on STAAR Reading and Math by 5% points

Increase the number of students showing a year's growth on TELPAS by at least 5% points.

Increase attendance rate from 95.9% to at least 97.5

Action Steps were reviewed- Intervention time has been imbedded in all grade levels,

Mr. Dubon reviews specific subject area goals, objectives and strategies.

Ms. Hughes will check on getting more textbooks. The desire is to have one to one textbooks

We will issue Sutton Bucks rewards!

Ms. Britt called for the vote on SDMC

Ms. Brand made the motion and Ms. Coulter seconded it.

Vote occurs 13 for and 5 abstentions

Participants will be compensated for their time. 21 max number of participants present.

Attach all applicable flyers and handouts. Turn in a copy to Title 1 Coordinator Assistant, Mary Martinez.