



Shared Decision-Making Committee (SDMC)
Meeting Minutes
September 30, 2020

The meeting was called to order at 3:18 p.m.

Members in Attendance: Lauren Snead, *Community Member*; Melissa Sternfels, *Community Member*; Andrea French, *Parent*; Jessie Sumners, *Parent*; Tom Day, *Principal*; Rachel Derong, *Teacher*; Maria Gauthier, *Teacher*; Sarah Gonzales, *Teacher*; Ali Luna, *Teacher*; Meredith O'Rourke, *Teacher*; Taylor Rayner, *Teacher*; Danetta Keevill, *School-Based Staff Member*; Mary Oliver *School-Based Staff Member*; Mayte Sanchez, *Non-Instructional Staff Member*

Members Absent: Cody McGregor, *Community Member*

Guests in attendance: Sara Lytle, *Assistant Principal*; Natalia Junkans, *Instructional Specialist*; Leslie Smith, *Counselor*

Mr. Day welcomed the members to the first SDMC meeting of the year and introductions were made.

Mr. Day explained the committee's purpose and thanked the members for their service.

- Each meeting, we will possibly cover items related to these topics: **Staffing, Budget, Academic Programs, School Culture, and School Safety**, occasionally putting items to a vote for committee approval.

ACADEMIC PROGRAMS

- We are working out the specifics with our grade level teams on face-to-face and virtual instruction class groups, daily schedules, etc.
- Mr. Day shared current family commitments by grade level to face-to-face and virtual learning for 2nd six-week grading period
- The student numbers participating in each setting are different across grade levels, as are applicants for virtual teaching, so it will look different depending on the grade level

SCHOOL CULTURE

- So much uncertainty and questions to be answered with Oct. 19 reopening of school; there is some worry and frustration out there for all school stakeholders
- There is also recognition that there are a lot of good things going on right, a lot of hard work being put in, a lot of pragmatism, flexibility, patience, and creativity. Virtual school is off to a great start and we are getting positive feedback on what our teachers are leading online.

- We are connecting in creative ways – the PTA and Foundation are messaging, creating, and supporting school events like ‘Meet the Teacher’, the upcoming PTA Carnival, the Back to School Bash Trivia Night, Tiger Beat, and the Fun Run race days
- Proud and appreciative of our teachers, our families, and students – we are taking on challenges together and we will continue to navigate the new things and unknowns together

SCHOOL SAFETY

- Reopening Plan – the committee was asked for ideas and input regarding logistics with the reopening of school and face-to-face learning. Mr. Day is hoping for SDMC to be a think tank, ask questions, provide insights and input into these pieces.
- Morning Arrival-Afternoon Dismissal locations, times, logistics – the committee discussed:
 - The possibility of staggering times for arrival and dismissal for efficiency and ensuring physical distancing
 - The playground will be closed after school to prevent congregating
 - Possibly coaching parents on expediting loading students into the car and unloading
 - Possibly implementing an extra car rider line for students with special needs or needing extra time – use visitor lot?
 - For kindergarteners, concerns were shared for 7 hours of engagement without station time; could kindergarteners arrive last if we stagger arrival times? Leave first?
 - Pairing older siblings with kinder siblings for dismissal
 - With no afterschool program, will there be an influx of students waiting to be picked up, larger numbers to manage?
- Possible guidance or professional development for teachers on how to comfort students and recognizing trauma, replacing human touch – how to communicate for students in distress
- With water fountains turned off, do we have backup water bottles for those who forget one? How do kids refill water bottles from home?
- Can volunteers be given clearance to help with different pieces at some point?

NEW BUSINESS

- School Improvement Plan (SIP) – Normally at this time of the year, Mr. Day presents to staff and the SDMC on how Travis fared with the previous year’s school ratings on the state accountability system. This provides background info for the goals that we set on the School Improvement Plan, which is required to be turned into the state each year. With the pandemic causing the state to cancel last spring’s STAAR tests, the targets on the SIP goals for 2020-2021 school year are based off TEA accountability standards and our 2019 STAAR passing results.
- Mr. Day reviewed the SIP goals and answered questions.
- We are repeating the goals from last year on campus culture and parent engagement as these remain pertinent to campus initiatives for this year.

- Mr. Day feels that the proposed SIP academic goals are realistic considering that we have not had in-person learning since March 12.
- A link to a Google Forms ballot was given to members, and the SIP goals were approved by a vote of the members.

There were no messages in the concerns box.

Next meeting date: November 11, 2020

The meeting was adjourned at 4:57 p.m.