



Shared Decision-Making Committee (SDMC)
Meeting Minutes
January 27, 2021

The meeting was called to order at 3:19 p.m.

Members in Attendance: Lauren Snead, *Community Member*; Melissa Sternfels, *Community Member*; Andrea French, *Parent*; Jessie Sumners, *Parent*; Tom Day, *Principal*; Rachel Derong, *Teacher*; Maria Gauthier, *Teacher*; Sarah Gonzales, *Teacher*; Ali Luna, *Teacher*; Meredith O'Rourke, *Teacher*; Taylor Rayner, *Teacher*; Danetta Keevill, *School-Based Staff Member*; Mary Oliver *School-Based Staff Member*; Mayte Sanchez, *Non-Instructional Staff Member*

Members Absent: Cody McGregor, *Community Member*

Guests in attendance: Sara Lytle, *Assistant Principal*; Natalia Junkans, *Instructional Specialist*; Leslie Smith, *Counselor*

Minutes for the November 11, 2020 meeting were approved by the committee.

STAFFING

- We lost 5th grade teacher Emily Skokna to cancer on Nov. 23. She was a bright, shining presence in our school family for nine years. We are planning a remembrance for her to take place in the spring; we will plant a tree and place a memorial plaque and park bench in her memory in the Travis Garden so that her spirit and the impact she made will be remembered here. We will share more on that soon. Her teammates have been an amazing support to Emily's family, arranging a community Christmas gift drive for the Skokna's 3 kiddos and sharing ways for her current and former students' families to give to the family. We keep Emily's family and friends, colleagues, students and former families, and our school family in our hearts and prayers.
- Roy Johnston will continue to teach 5th grade math for us the rest of the year and Arianna Shultz has been teaching 5th grade math virtually. Both have done an outstanding job.
- Lauren Stackenwalt, 4th grade teacher, welcomed her 2nd baby boy into the world yesterday.

BUDGET

- Nothing new to report

ACADEMIC PROGRAMS

- Just one more day to go in the 3rd six weeks. As we prepare for the 2nd semester, beginning Feb. 1 we will have 42 additional students (spread across the six grade levels) coming on campus for face-to-face learning, bringing our enrollment to 68% in-person and 32% virtual.

- Mr. Day gives continued thanks to our face-to-face teachers and staff who are adjusting classroom configurations, locations, and assignments to accommodate the changes. They keep adapting and continuing to coach and model safety protocols and maintaining targeted student learning. Their efforts keep our systems humming, help us stay protected as possible, and keep students joyful and engaged. It's a challenging puzzle of adjustments each day, each week, and each grading period and our teachers and staff have been champions and we give thanks for them all.
- Kudos to our Kinder, 1st, and 2nd grade teachers who have continued our partnership with the Neuhaus Education Center this year on delivering the Neuhaus early literacy instructional routines in both the face-to-face and virtual settings.
- Our 3rd and 4th grade classes are set to have spring programming with the Writers in the Schools (WITS) program and are meeting with their writers next week to get that rolling in both learning virtual settings.
- Mrs. Quinones created art kits for all students in both learning settings – even arranging a drive-thru pickup for our virtual kiddos – and our young artists have already been producing some amazing pieces with their new tools.

SCHOOL CULTURE

- Staff Holiday Party
- PTA 'Stock the Fridge'
- Souper Bowl of Caring
- World Cultures Family Night
- Community Art Project led by the PTA
- 'Talent Tuesday' on Tiger TV morning announcements
- Marathon Kids Mileage Logs and Progress Tracking
- Virtual Kindergarten Roundup

SCHOOL SAFETY

- COVID-19 case count update: we have had 10 confirmed positive cases (combined students and staff) on campus; these cases are not linked together, nor have we experienced spread on campus to this point; how we update impacted classes and community.

OLD BUSINESS

- Safety – Mrs. Lytle spoke to 6 other schools regarding their dismissal procedures. Commonality was visor tags in cars for car riders. A glow for Travis is our consistency of the car rider team – same individuals each in set stations. Numbered car rider pick-up spots with same individuals, gaining familiarity with students' arrangements; Mr. Day reiterated what was discussed in the November meeting about custody issues; checking licenses of those we don't recognize, when in doubt check with the office, administrator can assist with having cars move up and we do those checks.

OTHER NEW BUSINESS

- None

The meeting was adjourned at 4:10 p.m.