



Jaime Davila Elementary School
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Avisay Cerda, Principal

SDMC Meeting

Tuesday, April 20,2021

****Ms. Cerda's responses after the meeting are in red****

Meeting started at 2:33 PM

Members Present: L. Arzate, E. Foster, Z. Paita, P. Llanas, J. Armenta, K. Easterwood, R. Villatoro, J. Garza, M. Alviento

- Ms. Alviento presented the PowerPoint and discussed the following items:
 - o School Budget.
 - o STAAR Dates and Waiver Days - more information about STAAR test will be shared during PLC on May 6.
 - o Summer School Dates - Ms. Alviento informed SDMC that she will share more information about Summer School once she receives her training on Thursday, April 22.
 - o HISD Promotion Standards
 - o Ancillary changes for next school year
 - o Enrollment for next school year-Admin Team would like for staff to assist in promoting and advertising Davila ES to increase our enrollment for next school year. Magnetic posters will be provided to staff that they can put on their car to help advertise our school. Ms. Easterwood commented that we should also use social media such as Facebook and Twitter. Ms. Arzate suggested if we can pass-out flyers and conduct a neighborhood reach- out to promote our school.
- Questions and Answers
 - o Ms. Arzate commented that she was having concerns with regards to teaching positions for the upcoming school year. She also suggested if we could have a monthly faculty meeting to discuss teacher concerns and issues.
 - At this time, based on enrollment, I will have to make adjustments to some grade levels and based on our enrollment projection of 404.
 - At the end of the year, I know we will be losing certain teachers due to retirement, certification, and/or relocation reasons. So, looking at the numbers we currently have. I can only hire two teachers to retain all current staff.
 - In 4th and 5th grade, as a right now we will only have enough students to complete two classrooms. Therefore, I will use Ms. Cortez for science rotations and Ms. DeLeon for Reading intervention. This is subject to change if enrollment increases.
 - I do apologize for not been able to do a faculty meeting since February, but due to testing and tutorials I have postpone those until the 3rd week in May. However, during our regular PLCs we have always provided time for questions and concerns that each grade level may have. In addition, I have an open-door policy that you may utilize during your regular planning time. Also, any information that is needed to be shared is posted to our weekly faculty and staff Dolphin newsletter.
 - o Mr. Armenta commented if lunch schedule could be changed next school year since there are 6 classes coming into the cafeteria at the same time.
 - Due to COVID, CDC guidelines, and in-person learners at the beginning

of the year we accommodated the lunch schedule to fit our personnel limitations. However, now that we have put procedures in place to accommodate both students and personnel, we will have staggered lunch schedules for next year.

- o Ms. Paita is concerned that her class is not receiving ancillary instruction such as art because her class is being moved outside to accommodate her large class size following CDC guidelines.
- I will speak to Ms. Byers, Art Teacher, and will instruct her to have a lesson prepared for them to do during the Art block. We have tables located by the basketball courts that she can use to teach the class.
- o Ms. Easterwood commented that 4th grade is not able to do recess during these next 3 weeks due to the structured interventions for upcoming testing preparations.
- In addition, 4th grade will be going back to the regularly scheduled times which will include recess, after STAAR testing has been complete.
- o Ms. Alviento informed the committee that she will discuss their concerns with Ms. Cerda.

Meeting ended at 3:05 PM.

Principal's message: At this time we are asking everyone to collaborate and post the recruitment flyer to your TEAMS page. We have also ordered some magnetic car decals to promote enrollment in our school. When those arrive I will ask for volunteers to place them on their cars and help us promote. In addition, we are making an order for yard signs, which we will be asking our parents and staff to post outside their homes as a recruitment advertisement. We have also ordered 3 banners to post on our fences. Ms. Arzate also proposed for us to create a committee willing to come in on a Saturday to go out in the neighborhood and pass out flyers. If we have anyone interested in participating or has any other ideas please let us know.
