



# Welch Middle School

## SDMC Meeting Minutes

Wednesday, May 26, 2021  
(TEAMS On-Line at 4:10pm)



- Welcome and Sharing
  - Ms. Mack, our Dean of Instruction is back
  - Congrats to Mr. Ned for being accepted into the We Teach CS Computing Educator Diversity Initiative.
  - Congrats to Ms. Noel for earning the "Houston Difference Makers in Education" by the Mostyn Law Firm.
  - Congrats to Ms. Martinez for winning Nothing Bundt Cakes for the entire school because of her level of engagement during her PD last week.
- Student Feedback
  - Student Council Representatives from each grade level- no feedback was given. There were no students available to speak or signed up to speak today.
- Community Relationships/Partnerships
  - Parent Feedback: Parents reported that they were excited about EOY activities and how the school was conducting business. They mentioned that communication for laptop pick up and awards/promotion was clearly communicated. Parents were inquiring about enrollment progress. Principal Hernandez informed parents the enrollment information if coming out soon.
  - Business Partner Report : No feedback was provided.
    - Dana Enriquez-Vontoure (Vontoure Learning)
  - Community Partner Report: The church across the street posted on their marquee the campus Demonstration award for the community and committed to continuing to be our partners next school year.
    - Walter Barreda (The Re-Up and the Blue Panther Partnership)- No feedback was provided.
    - Ms. Marlin (Community Member): No feedback was provided.
- Principal's Report
  - Vacancies for 21-21
    - We have the following vacancies available: BSC-SPED, 7<sup>th</sup> science, and ESL/ELA 4-8 grade. We hired for the Assistant Principal Mr. Goldman and Ms. Jaso as the Magnet Coordinator.
  - Budget
    - Reminder Budget for the 2020-2021: The budget is used to the fullest. All monies have been spent according to the SIP. The monies left is to paid for stipends for teachers/leaders and/or for summer school laptop pick up or as needed.
    - Preliminary Budget for 21-22: Our budget for next year is healthy and had been completed. We hired one additional teacher, Mr. Mendoza (Spanish). In addition, we are looking at hiring another clerk for 6<sup>th</sup> grade. We possibly have enough to hire one more teacher, however we will wait until the July budget comes out.

- EOY Activities: All EOY activities are going as planned. 6<sup>th</sup> and 7<sup>th</sup> grade Awards ceremony is June 9<sup>th</sup> and 8<sup>th</sup> grad promotion ceremony is June 10<sup>th</sup>. We will have guest speakers at the 8<sup>th</sup> grade event: Dr. Davis, Mr. Gonzalez, and our board Trustee Guidry. Laptop pick up calls outs are going out as well as flyers.
- School Organization
  - Grade Level Admin Report
    - 8<sup>th</sup> Grade Admin (Mr. Upshaw): 8<sup>th</sup> grade is on track and planning for end of year events and activities.
    - 7<sup>th</sup> Grade Admin (Ms. Carr): 7<sup>th</sup> grade is on track and planning for end of year events and activities.
    - 6<sup>th</sup> Grade Admin (Mr. Goldman): 6<sup>th</sup> grade is on track and planning for end of year events and activities.
  - Instructional Support Report
    - Dean of Instruction (Ms. Mack): Teachers are working on their pacing calendars for next school year and their course syllabus.
    - Instructional Specialist (Mr. Plancarte): Preparing for the ALG exam and students who need interventions. Assisting with end of year activities. Working with teachers and clusters with attendance overrides.
  - Magnet/IB/Title I Report (Ms. Lange):
    - Magnet/IB/Title I Coordinator: On track. Title I audit coming up in the next week or so. We look on track for all other items. Will begin preparing for summer PD for IB and other PD opportunities.
    - IB Journey and next steps: Will send the dean and magnet coordinator and the principal to IB training this summer.
    - Student Projects due May 26<sup>th</sup> (today): Projects are coming in. They look great. Ms. Lange will place all projects on a jump drive for Ms. Hernandez.
  - Counselor Report and Wraparound & Special Service Programs
    - Counselor (Ms. Forte):
      - Testing Updates: On Track
      - Master Schedule for 21-22: On Track. Will send to staff the last week of school for feedback. Some teachers have been moved around to fix schedule or leadership roles.
    - Wraparound Specialist (Ms. Mejia):
      - Starting PTO/New volunteers
      - New Food Drives will be on 6/15/21. Mejia will work with Ms. Rodriguez for support from the campus.
  - Department Chair Reports
    - Math Dept. Chair (Ms. Noel): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.
    - Reading Dept. Chair (Ms. Jaso): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.
    - Science Dept. Chair (Mr. Martisek): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.
    - Social Studies Dept. Chair (Ms. Parliament): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.

- SPED Dept. Chair (Ms. Provo): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.
    - Electives/PE Dept. Chair (Ms. Hoover): On track. Working on pacing calendars and course syllabus, in addition to EOY activities, attendance, grades, and GPC's.
  - Grade Level/Cluster Leader Report
    - 6<sup>th</sup> grade cluster leader (Ms. Jaso): right on track, getting ready for end of year activities/awards ceremony.
    - 7<sup>th</sup> grade cluster leader (Mr. Jones): right on track, getting ready for end of year activities/awards ceremony.
    - 8<sup>th</sup> grade cluster leader (Ms. Jackson): right on track, getting ready for end of year activities/promotion.
- Questions and Concerns- No questions or concerns. Note SDMC agreed to moving from monthly meetings to 4 quarterly meetings a year. The SDMC agreed 100% who were in attendance. We will revisit the vote at the first SDMC meeting in 21-22 school year to confirm the vote is the same.

### SDMC VOTING MEMBERS:

(Present members are highlighted)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mrs. Hernandez, Principal    | <input type="checkbox"/> Ms. Enriquez-Vontoure, Business Member | <input type="checkbox"/> Ms. Andrus, Classroom Teacher        |
| <input type="checkbox"/> Ms. Ivanova, Parent          | <input type="checkbox"/> Mr. Barrera, Community Member          | <input type="checkbox"/> Ms. Jaso, Classroom Teacher          |
| <input type="checkbox"/> Ms. Lara, Parent             | <input type="checkbox"/> Ms. Marlin, Community Member           | <input type="checkbox"/> Ms. Lake, Classroom Teacher          |
| <input type="checkbox"/> Ms. Mack, School-Based Staff | <input type="checkbox"/> Mr. Goldman, School-Based Staff        | <input type="checkbox"/> Ms. Noel, Classroom Teacher          |
| <input type="checkbox"/> Ms. Provo, Classroom Teacher | <input type="checkbox"/> Ms. Whigham, Classroom Teacher         | <input type="checkbox"/> Mr. Johnson, Non-Instructional Staff |