

Shared Decision-Making Committee

Welcome/Introductions

- Review school mission statement
 - Introductions:
 - Alejandro Lopez (principal)
 - Tiana Collins (teacher)
 - Martina DeAvila (specialist)
 - Alvenus Franklin (assistant principal)
 - Erica Higgins (SPED coordinator)
 - Sylvia Jackson (reading specialist, Title I coordinator, IAT liaison)
 - Jane Weiner (community member, Hopestone)
 - Hannah Terry (community member, St. Mark's)
 - Lisa Rice (teacher)
 - Marion Harvey (teacher)
- Absent: Hilda Padron
Absent: Lacresia Harris

Technology/Committee to find technology

- Low engagement in virtual learning during spring semester
- Hopestone donated tablets and headphones to CMES
 - Goal – every student has a device (1:1)
 - Trying to set up learning lab in Irvington Village and eventually Fulton Village
 - Create strong incentive program to keep the students engaged on the device
 - McDonald's, Little Cesar's, Walgreens gift cards
 - Will plan more incentives throughout the year
- Area office: for any device that is not working, we are to create a spreadsheet that documents the serial number and the type of device.
 - District will come in to swipe out the device.
- 15 hotspots arrived Friday (9/25)
 - Previously given out 15 hotspots

- Monthly data plan (not unlimited)
- Weekly home visits to determine student needs (internet, device, etc.)

SIP Committee/SIP Plan

- Committee: Harris, Rice, Collins, Harvey, DeAvila, Jackson, Higgins, Franklin, Weiner, Terry, Padron, Lopez
- School Improvement Plan (SIP)
 - Required plan for IR (improvement required) campuses (rating: F)
 - Outlines goals for the campus to ensure we come out of IR

Attendance

- Enrollment: 330 scholars
- First week
 - 1st day: 170 students present
 - 2nd day: 205
 - 3rd day: 218
 - 4th day: 240
- Students can be counted present in multiple ways: attend live lesson, log into digital resource (HUB, Imagine Language, Imagine Math, etc.), two way communication (between teacher and student/parent)
- Second week
 - Sept. 14: 252 students present
 - Sept. 15: 254
 - Sept. 16: 270
 - Sept. 17: 279
 - Sept. 18: 270
- Third week
 - Sept. 21: 248 students present
 - Sept. 22: 241
 - Sept. 23: 250
 - Sept. 24: 256
 - Sept. 25: 265
- Fourth week: Sept. 29: 255

- What can we do about attendance?
 - Principal and wraparound specialist have conducted weekly home visits
 - Teachers will continue to call parents and document on GoogleDocs
 - Scholars will attend one class but not the other
 - Possible incentive plan for virtual learning

Student Virtual Assignments

- Microsoft Teams is the platform for synchronous instruction
- Students will turn in assignments on the HUB (ItsLearning)
 - HUB issues
 - Site crashes
 - Some students are not turning in assignments
 - Have students take a picture of their work and send to teacher
 - Possible incentive plan

Library Services

- Alice Phillips: contact person from St. Mark;s akphil@att.net
- All returned books have been re-shelved
- Spanish language section was relabeled and re-shelved
- Easy Reader section was reconfigured
- Ms. Miner (Library Specialist for HISD) will visit CMES on October 15th at 9am to meet with St. Mark's volunteers and CMES staff to go over COVID protocols

Reopening Plan

- October 19th: students plan to return for those who chose in person
- Wellness Committee: nurse, 3 teachers, administrative team, 2 office staff members, and custodians
- Use cafeteria as entry way for 1st-5th grade
- Pre-K and Kinder: Pre-K and Kinder hallway
- Will have staggered schedule (for arrival and dismissal)
 - 5th graders will come first at 7:30
- Students will be screened daily before entering the school

- Isolation room (129): students with symptoms or fever over 100, nurse will advise parent
- High touch areas will be cleaned every 2 hours
- Teachers will take sanitation breaks throughout the day
- 209 students will come back to school; 114 students will stay virtual
- Playground and water fountains are closed
- Screening all visitors (district personnel, invited volunteers)
- Parent conference must happen over Teams or on the phone
- Parents will not drop off student lunches
- Teachers can have food delivered, but the delivery person will not come into the building
- Must communicate expectations to parents
- Teachers and students will watch a video about how to wear mask
- There will be posters in every classroom that shows how to properly wear a mask
- The signage has arrived at the school (social distancing, wearing mask, etc.)
- Teachers will sign in on the HUB
- Alternating lunch schedule for the students (cafeteria or classroom)

Additional Information

- In the process of updating our website
- Updating our marquee
- Follow the school on Instagram: @megawolves901

Upcoming SDMC Meetings:

- November 3, 2020 at 3:15pm
- February 3, 2021 at 3:15pm
- April 7, 2021 at 3:15pm