



J.W. Oates Elementary ~TEA Exemplary & TBEC School

Houston Independent School District

Melissa Melchor, Principal

10044 Wallisville Rd. • Houston, TX 77013

www.houstonisd.org/oates

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SDMC Committee Minutes

Thursday, September 24, 2020

3:00 – 5:30 p.m.

On Thursday, September 24, 2020 the SDMC Committee held its first monthly meeting virtually at 3:00 p.m. Present were Ms. Melchor, Ms. Bocanegra, Ms. Blest, Ms. Guidi, Ms. Bell, Ms. Randolph, Ms. Codina, Coach Barahona, Ms. Calloway, Ms. Deluca and Ms. Turrubiarres.

Ms. Melchor opened the meeting by thanking the committee and speaking about current student enrollment decrease. Our enrollment decrease is in PK. We closed a PK teaching position. We now have two full day PK positions and one PK/K split bilingual class. We are still enrolling in grades that we are not capped in.

Ms. Melchor informs committee of new positions, a full-time nurse, Ms. Worley, Ms. Mendoza in Music and a Wraparound Specialist, Ms. Deluca. Ms. Randolph is now our school counselor and has been working very closely with Ms. Blest and Ms. Deluca. Ms. Deluca has helped us receive some free school supplies and clothes for some of our families. We thank you Ms. Deluca.

PTO suggested purchasing items for Red ribbon week, instead Ms. Melchor suggested to purchase items for attendance incentives. Our attendance has drop tremendously. Right now, 4th grade is the grade level with the highest percentage. Our attendance school wide goal is 98%. Ms. Guidi suggests as incentive to send out KUDOS to the class during morning announcements. Classes might be able to choose a prize at the end of the week or at the end of the month. Ms. Blest suggested a shout out to class in social media. Calling will continue to those students not present online. We are open to new attendance incentive ideas. Office will start to make morning announcements.

We continue to look at numbers for face-to-face or virtual learning. Elementary schools are not on and A/B schedule. Students must attend school Monday-Friday. Parent commitment to face-to-face or virtual learning is for the semester. Parent's last day to decide is tomorrow, Friday, September 24, 2020.

Ms. Melchor announced Oates was awarded the CASE for Kids grant that Ms. Randolph applied for. It is an afterschool program that will run from 3pm-5pm Monday-Friday. We will include tutorials during the grant times as well. Extracurricular activities like basketball, soccer, folkloric and piano will be some of the classes that will offer as matching funds.

Oates has signed up to attend Vontoure Math professional development for K-5th grade teachers. Vontoure Math teaches strategies to better themselves with math fluency. We have Ms. Guidi in the lower grades that has already attended. Ms. Guidi says she liked her ways to teach math. She also showed them how to use google slides. She already has a whole unit in slides.

Ms. Codina will continue with interventions in class and level up group. Ms. Codina will work with the help of teacher aides and teachers. We have purchased FOCUS kits for teachers to work in class and virtually. This is a year process and students should make progress. Teachers also have extra support from TDS.

Writing teachers have extra support from Abydos.



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In 5th grade science we have a brand-new science teacher, Ms. Albrecht, district's TDS will be working and assisting her.

PTO parent training and Principal Coffee Chat has changed from 1st Thursday of the month to the last Tuesday of the month at 1:00pm. FACE trainings will now take place after the Principal's Coffee Chat.

Ms. Melchor moves on to introduce the SIP proposal for the current school year. She shares Oates Mission statement, school profile and district goals. Oates is not needing to apply for any waivers this school year. Ms. Melchor shares each domain goal. The goal is to increase at least by 10% in each domain. The rating we are using is the one from 2018-2019 school year. Ms. Melchor also reviews our needs assessments from the SIP. In 2018 we met standards and due to Covid we keep the same rating. Teachers will attend weekly professional development, monthly trainings in math with Vontoure Learning. Last year we were at 98% economically disadvantaged, the year before we were at 100%. We must encourage all families to fill out the blue socioeconomic form. SIP will be posted in our school's website once approved. Oates will continue with virtual open house, academic family nights, HISD FACE Program, Wraparound Support to families, and Oates Newsletter.

Ms. Melchor continues to discuss SIP on Discipline. Discipline office referrals will decrease by 20%. With fidelity, we will continue to use CHAMPS, Restorative Circles, Coach morning meetings, Ms. Deluca and Ms. Randolph's services and outside help as needed.

No further concerns or deliberations were discussed
Meeting adjourned at 4:30 pm.

SDMC minutes submitted by Claudia Turrubiarres, Secretary.