



Sharpstown International School
8330 Triola Lane
Houston, Texas 77036
(713) 778-3440



Campus Reopening Plan

2020 - 2021

Entry Screening Protocols

- Families are encouraged to designate one person who is not high risk to consistently drop off and pick up.
- Students entering the building before 8:20 will be required to wait in designated areas set up for social distancing. Parents are encouraged not to drop off their students before 8:15.
- HISD employees will submit a completed COVID-19 Employee Health and Wellness Questionnaire certifying it is safe for them to be at work.
- Visitation will be limited to essential visitors. Non-essential visitors should utilize virtual meetings.
- Non-essential deliveries – such as food, personal items, homework, musical instruments – are prohibited.

Physical Distancing Protocols

- Classrooms and office spaces have been reconfigured to ensure 6 feet of space between desk.
- Physical distancing signage and floor markers are being installed throughout the campus.
- Student movement throughout campus will be minimized as much as possible to reduce contacts.
- During passing periods, students and staff will utilize “one-way hallways.”
- Students and staff are encouraged to use no-touch greetings.
- All meetings should be held virtually unless a face-to-face meeting is absolutely required.
- Students may not share any personal belongings, equipment, or other items, including computers, instruments, water bottles, costumes or uniforms.

Personal Protective Equipment Protocols

- All students, employees, visitors, and vendors are required to wear masks that cover both their nose and mouth throughout the school day, during before and after school activities, and while on campus.
- Masks will be provided to students and employees if they do not have one. Acceptable masks include both district-issued and personal masks, including face shields, disposable masks, homemade masks, handkerchiefs and scarves. Bandanas are not allowed.
- Personal reusable masks must meet Code of Conduct requirements and not be inappropriate or derogatory in nature.

Hygiene Protocols

- Individuals must routinely wash and sanitize their hands using either soap or hand sanitizer containing at least 60 percent alcohol.
- Students and staff must cover coughs and sneezes with tissues, throw used tissues in the trash and then wash hands immediately with soap and water for at least 20 seconds.

Cleaning and Disinfection Protocols

- High-touch areas – such as restrooms and main offices – will be cleaned and sanitized hourly.
- Wall-mounted hand sanitizer stations are available in each classroom.
- Classrooms and common areas will be cleaned daily.
- Classrooms will have disposable wipes to clean desks between each class period.

Emergency Drill Protocols

- Each physical classroom will be assigned to one of two groups.
- Administration will provide instructions via intercom prior to the drill, notifying staff and students that a drill is commencing and instructing one designated group to delay exiting their classroom for a specific period of time to reduce pedestrian load in the hallways and exit points. Groups will stagger for re-entry.
- After each drill, staff and students will be reminded that in an actual emergency, they must exit without delay and without staggered exit.
- In the event of an actual emergency, administration will emphasize that social distancing will not be required but should be followed when possible.

School Bus Protocols

- Because physical distancing drastically reduces bus capacity, only special education and homeless students will be transported when in-person

instruction resumes.

- Bus capacity will be limited to 26 students, with one student per seat required to sit by the window.
- Routes will be modified through the creation of additional or shorter routes to accommodate physical distancing protocols.
- Transportation Services will enhance cleaning protocols and implement physical distancing for all buses and buildings.
- Buses will undergo daily cleaning and sanitization at the conclusion of each run and after drop-off at each campus and weekly deep cleaning and sanitization.
- All buses will be equipped with supplies, including personal protective equipment, disinfectant, towels, and first aid supplies.

Instructional Model

- Face-to-face instruction is scheduled to begin on Monday, October 19.
- Students will have the same teachers and courses as they do now. The times of the classes may be changed due to the number of students who choose face-to-face.
- Hours for in person learning are 8:30am – 4:10pm.
- The bell schedule will be adjusted to reflect face-to-face instruction. Students who remain virtual will follow the bell schedule of face-to-face instruction, including lunch and office hours.
- Students will transition classrooms between periods.
- Students will receive instruction from their scheduled teacher for the first part of the lesson and then move into guided and independent practice.
- Students will not be dressing out in the locker rooms. PE teachers are encouraged to be creative in using outdoor space (weather allowing) to avoid large groups of students in the gym.

Extracurricular Protocols

- Assemblies, in person competitions and field trips will be postponed or held virtually until it is deemed safe to resume in-person.

Student Meals Protocols

- Nutrition Services will provide individually wrapped breakfast and lunch to all students.
- Breakfast will be eaten in the classroom during 1st period. Lunch will be served in the cafeteria.
- During lunch, students will eat at individual, socially distanced desks in the cafeteria or atrium. Students also have the option to eat outside in the courtyard. Only the cafeteria courtyard will be available for eating.

Infection Protocols

- Isolation areas have been established for students or adults who experience COVID-19 symptoms while at school.
- Areas or buildings where the student or employee was present will be closed for cleaning and disinfection in alignment with Centers for Disease Control and Prevention and Environmental Agency guidelines.
- Impacted staff, students and parents will be notified of any closures and/or possible exposures.

Closure Protocols

- In the event of a campus closure, students will continue to engage in daily instruction in accordance with our virtual learning model.
- All students should bring their laptops/devices to and from school every day.