



**Seguin Elementary**  
5905 Waltrip Street  
Houston, TX 77087  
713-845-5600

**2020-2021**

**Parent and Family Engagement Policy**

(Programs and activities may be subject to change from in-person to virtual, due to Covid-19)

**Principal:** Mayte Garcia-Olivo    **Asst. Principal:** Rim Mohamed

**Title I Coordinator:** Rosanna Guzman

## **1. Facilitate family-to-family support**

Create a safe and respectful environment where families can learn from each other as individuals and in groups;

Invite former program participants, including families and community volunteers, to share their education and career experiences with current families; and

Ensure opportunities for continuous participation in events designed for families; and

Ensure opportunities for continuous participation in events for families by families such as training on family leadership

- Parent Teacher Associations (PTA)/Parent Teacher Organizations (PTO)
- Campus Shared Decision-Making Committee (SDMC)
- District Community Meetings
- Title I Campus Meetings
- Volunteer opportunities through VIPS
- District FACE (Family and Community Engagement) Department sponsored activities
- Campus Community Partnerships
- FACE Academic Parent-Teacher Teams

## **2. Establish a network of community resources**

Build strategic partnerships;

Leverage community resources

Establish and maintain partnerships with businesses, faith-based organizations, and community agencies;

Identify support from various agencies, including mental and physical health providers;

Partner with local community-based organizations to create a family-friendly transition plan for students arriving from early childhood settings;

Provide and facilitate referrals to family support or educational groups based on family interests and needs;

Communicate short and long-term goals to all stakeholders; and

Identify partners to provide translators and culturally relevant resources reflective of home language

- Collaborations with Neighborhood Community Centers, Avance, Harris County Department of Education
- Children’s Museum of Houston Family Learning Events
- Children’s Museum of Houston Free Thursday Night events
- Houston Public Library Partnership- Every HISD student receives a library card
- District Family Support Services
- Ready Rosie
- District and Campus Health Fairs
- Special Education Parent Summit
- Subscription to digital library- MyOn
- MyOn Parent Lessons for PK
- Children at Risk
- Brighter Bites
- Rice University School Literacy and Culture – Campus OWL Labs (PK)
- Community Faith Based Partnerships
- United Way
- Campus Parent and Family Engagement: Skill building for parents and families- financial literacy, etc.
- FACE Community Resource Guide  
<http://www.houstonisd.org/communityresource>
- Read Houston Read Mentors
- Lakeshore Learning Free Saturday Learning Events
- Breakfast in the classroom and summer meals programs
- Summer School and Campus Enrichment Programs

### **3. Increase family participation in decision making**

Develop and support a family advisory council;

Develop, adopt, and implement identified goals within the annual campus/school improvement plan targeting family engagement;

Develop and support leadership skills for family members and providing opportunities for families to advocate for their children/families;

Collaborate with families to develop strategies to solve problems and serve as problem solvers;

Engage families in shaping program activities and cultivating the expectation that information must flow in both directions to reflect two-way communication;

Develop in collaboration with families, clearly defined goals, outcomes, timelines, and strategies for assessing progress;

Provide each family with an opportunity to review and provide input on program practices, policies, communications, and events in order to ensure the program is responsive to the needs of families; and

Uses appropriate tools such as surveys or focus groups to gather family feedback on the family engagement plan

- Title I Parent Advisory Committee Meetings and Campus Parent Compact
- Campus Shared Decision-Making Committee (SDMC)
- PTA/PTO Participation
- District Parent Satisfaction Survey
- District Social Media Opportunities
- Campus Events- evaluation for parent feedback
- Campus Weekly Communication folders
- District Surveys
- School Health Advisory Council

### **4. Equip families with tools to enhance and extend learning**

Design or implementing existing home educational resources to support learning at home, while strengthening the family/school partnership;

Provide families with information and/or training on creating a home learning environment connected to formal learning opportunities;

Equip families with resources and skills to support their children through the transition to school and offering opportunities for families and children to visit the school in advance of the pre-k school year;

Provide complementary home learning activities for families to engage in at home with children through information presented in newsletters, online technology, social media, parent/family-teacher conferences, or other school-or center-related events;

Provide families with information, best practices, and training related to age-appropriate development expectations;

Emphasize benefits of positive family practices such as attachment and nurturing that complement the stages of children's development;

Collaborate with families to appropriately respond to children's behavior in a non-punitive, positive, and supportive way;

Encourage families to reflect on family experiences and practices in helping children; and

Assist families to implement best practices that will help achieve the goals and objectives identified to meet the needs of the child and family

- Full day Pre-K
- Parent Online Access to Grade Level Curriculum and Resources
- Parent Connect Access to student grades
- Campus registration activities to support Ready Rosie
- MyOn Parent instruction
- TEAMS Parent instruction
- The HUB Parent Instruction
- Access to the HUB for online textbook access
- Imagination Library- Dolly Parton (PK & K)
- Campus Early Literacy and Math Family Nights
- Parent Notification of Performance- PK CIRCLE results, etc.
- Progress Reports and Report Cards
- ENGAGE Platform for PK Parent Engagement/Home Activities
- Campus Conference Days and Open House

- Social Media Technology- District and Campus Websites, Facebook, Twitter, Ready Rosie, Campus apps: Class Dojo
- Conscious Discipline – Parenting Techniques
- Campus-Scheduled Home Visits
- Campus Based After-School Programs and Tutorials
- Parent Communication in English and Spanish
- District automated phone calls and texts regarding district/campus events
- Recommendation of free apps that students can access at home to continue to skill build and practice
- Campus activities- Donuts with Dad/Muffins with Mom, etc.
- Parent access to grading rubrics to better understand expectations
- Gifted and Talented Expo to Showcase Student Learning
- Science and History Fairs
- Student Homework Logs
- Character Education
- College & Career Awareness
- Emerge Program
- Campus make and take parent sessions

**5. Develop staff skills in evidence-based practices that support families in meeting their children’s learning benchmarks.**

Provide essential professional development for educators in understanding communication and engagement with families, including training on communicating with families in crisis;

Promote and developing family engagement as a core strategy to improve teaching and learning among all educators and staff; and

Develop staff skills to support and use culturally diverse, culturally relevant, and culturally responsive family engagement strategies

- Pre-K Campus Lead Teachers- Monthly meetings pertaining to Rider 78 components with a focus on Family Engagement/ Student Progress
- Counseling and Guidance Support
- Engaging families in Children’s Literacy Development- Training Binder for each Campus
- CIRCLE assessment training for all PK Teachers- including the parent component
- Culturally relevant classroom libraries and lending libraries

- FACE Department trainings, Fundamental Communication; two-way communication, parent-teacher conferences, and customer service training
- Title I Part A Parent Engagement activities
- FACE Family Friendly Schools Manual
- FACE Family Friendly Schools Campus Certification Program
- FACE Family and Community Engagement Campus Action Teams
- FACE Recommended Reading Biography
- FACE Academic Parent-Teacher Teams
- FACE Family Learning Academics
- FACE Back to School Toolkit for Campuses

**6. Evaluate family engagement efforts and use evaluations for continuous improvement.**

Conduct goal-oriented home visits to identify strengths, interests and needs;

Develop data collection systems to monitor family engagement and focus on engagement of families from specific populations to narrow the achievement gap;

Use data to ensure alignment between family engagement activities and district/school teaching and learning goals and to promote continuous family engagement;

Ensure an evaluation plan is an initial component that guides action;

Use a cyclical process to ensure evaluation results are used for continuous improvement and adjustment; and

Ensure teachers play a role in the family engagement process

- District parent survey feedback to evaluate and improve services for the next school year
- Perception data
- Parent participation data
- Ready Rosie participation/Enrollment
- Annual Title I Part A Parent Engagement Survey/Log/Documentation
- TEA Evaluation Support Tool