

Scarborough High School Shared Decision Making Committee

SDMC Meeting

Minutes

Monday, January 10, 2021

Roll Call (gain signatures of all present): *Weimmer, Svoronos, Evans, Medrano, Romero, Blanchette, McWilliams*

Introduction of members: *Each member stated their name and shared something about their Holiday*

Specific Agenda Items

- **Testing window (1week vs. 2 weeks):**
Ms. Svoronos and Mr. Weimmer stated which ever one gives or returns the most instructional time back to students and teachers. They stated checking with Ms. McWilliams our campus testing coordinator would also be helpful. Ms. McWilliams stated TEA provides specific dates and deadlines for English 1 and English 2...actually all of the tests. Either way the testing will spill over into the second week. We could look as using less days during the second week. Possibly 3 tests in the first week and 3 tests the second week. We as a campus will aim for 6 days as a best-case testing window but could be extended until the 2 weeks.
- **Next Year's Schedule (traditional vs. block):**
When asked what the best schedule for next year the following was discussed: Initially it was stated that maybe on two days of block and three traditional days would be an option. Four days of block is a struggle for new teachers and for student attention spans, seven periods on the traditional schedule would make longer periods closer to an hour and they liked that; they would see their students every day and agreed with reducing the lunch from 40mins to 30mins.
- **Technology Needs (Clever touches)/ Teacher laptops:**
I presented the following information. As a campus we are in the process of securing 18 new clever touches, for core content. Touch screen screens, no more smart boards, depending on the set up. They are both mounted. If not working they will be removed. When this will happen would be a facilities decision. No ETA yet. They will be stock in the next few weeks. Close to spring break is an estimate on installation. Procurement and technology, we have investigated updating teacher laptops, they should have something better, faster, newer. Ms. Rincon is pushing for upgrades. The response was that faster laptops would be an added support.
- **Bulletin Boards:**
For the 400s and 200's, the ac unit space above, there is a wall that you can't use. We have purchased actual cork boards to drill and can be used as a bulletin board. They

really liked that idea. The special education chair Mr. Evans also requested a bulletin board for the 100 office.

- **Campus Safety (automated openers):**
We discussed the early stages of securing a quote for campus safety, automated gate openers for the entry and exit gates for the circle drive, stole catalytic converters, keeping property safe and screening to ensure all visitors have school business and prevention for students walking off campus. The group agreed that was a good idea. Questions asked if employees get clickers, procedures for personnel entry and exit. Would this be automated by the key cards? In essence it would be a screening of visitors. Would there be a camera to see the person at the gate?
- **Time recorder (coming soon):**
It was mentioned that we are getting a time recorder, for signing in and signing out. This is close to happening, waiting on training from the company. One question asked was will it be in the same place? It was mentioned that we are still waiting on software and set-up.
- **Parent application (Remind):**
The Remind app, we have an order to have an upgraded version of remind because we were blocked after 150 members \$3,750 working on activating. This will be for students and parents. And do call outs for parents and students. On the upgraded version, is that unlimited calls and messages. It was also stated it might only be \$3,000 to upgrade. Ms. Romero would check.
- **Preliminary STAAR Scores:**
We looked at an overview of the percentage per category of preliminary STAAR scores. We are where we are supposed to be; there are things that emphasize we are doing better. Online testing, attendance with students and staff, staffing changes....
- **Questions**
 1. *What do I tell students about final exams for classrooms that have substitutes?*
 2. *Are we planning as a campus for anticipated vacancies for next year and what that might look like?*
 3. *Is there an alternative to using support facilitators when there is no one else to cover a class?*
- **Adjourn**

5:04 Ms. McWilliams motioned to adjourn the meeting and Mr. Weimmer seconded the motion.