

**Parent and Family Involvement Policy for Gallegos Elementary School  
Houston Independent School District**

**Statement of Purpose**

At Gallegos Elementary School we believe that a strong partnership between our school and the parents we serve is essential to helping children grow both academically and socially. If children are to be successful in school and in life, their parents must play an active role throughout their education, and the foundation for this role is laid in elementary school. The purpose of this document is to describe how we involve parents in the education of their children on our campus. This document was developed with the assistance and approval of the parents of children participating in the Title I program, as well as our faculty and staff members.

**Annual Meetings for Title I Parents**

Gallegos Elementary will hold the mandatory Annual Title 1 Parent Meeting during Open House at the beginning of the school year (prior to deadline set by TEA). There will be a general assembly where all the teachers and staff are introduced to the parents. After the introduction, the Title I Coordinator and the Parent Engagement Representative will discuss our Title I Program, what the requirements are and the different programs that we plan to have during the year to ensure a hundred percent parental involvement. When parents visit their children's classrooms, teachers will continue to discuss the different ways they can be involved in our school and our scholars' education. In cases like this school year, the meeting and Open House will be conducted virtually.

**School-Parent Compact**

A district model for the HISD School-Parent Compact was developed jointly with parents of Title I students in the district and explains how parents, school staff, and students share responsibility for academic success. Our compact is based on the district model and updated annually based on parent and staff input. All parents receive a copy of the compact in English and Spanish in the fall.

**Types of Parental Involvement**

At Gallegos Elementary School we provide multiple opportunities for parental involvement, as well as training for staff members to build their capacity in partnering with parents. Following, is a list of the parent involvement initiatives we have on our campus for the 2020 - 2021 school year, with a brief description of each.

- Parent Engagement Meetings - The meetings will be led by our Parent Engagement Representative and will include fun activities and a student presentation to encourage parent attendance and participation. These meetings provide opportunities for parents to review our Parental Involvement Policy, School-Parent Compact, and to get involved in school activities. During years like this year, meetings will be conducted virtually or possible parade style.
- Annual Celebrations and Festivals - Fall Fest in October, Spring Fest in May, Awards and Graduation Ceremonies at the end of the year. Due to Covid, these activities will either be canceled or held in a format that follows Covid-19 protocols,

- Volunteers In Public Schools - The Parent Engagement Representative, with the help of the Wrap Around Specialist and CIS Representative, will recruit parents to enroll in VIPS throughout the year.
- Curriculum Nights - Family Literacy Night, Science Night, Math Night will be held virtually.
- Parent/Teacher Conferences made available on an ongoing basis by appointment
- Communities in Schools (CIS) Full-Time counselor to consult and connect with community services for counseling and other needed supports for students.
- Wrap Around Specialist to consult and connect with parents to help connect them to community services and other needed family supports.
- Parent Classes sponsored by the FACE Department.

### **School-Parent Communication**

Parents will receive timely information on their children’s progress throughout the year in the form of progress reports, report cards, emails, ClassDojo notifications, and phone communication. It is very important for parents to provide accurate contact information to the school. It is also recommended that parents monitor their children’s class work and grades through HISD Connect. Parents receive all the mandatory Title I notifications in adherence to the deadlines and in a language they can understand (English and Spanish).

### **Evaluation**

The Parent Involvement Advisory Committee will be involved in the review and improvement of this policy. The committee will evaluate the effectiveness of the policy by collecting written information in a variety of ways, including parent surveys, program evaluations, and the school's report card. The survey will assess the level of increase for parental involvement and the barriers to effective parental involvement. The school will revise this parent involvement policy based on the annual review held during and after the Annual Title I Parent meeting.

Date updated: October 30, 2020 Date issued: November 2, 2020

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Norma Gonzalez, Principal

Kristen Reep, Title I Coordinator