

SDMC Meeting Minutes for meeting held on April 20, 2021

Members virtually present: D. Martinez, G. Lopez, J. Goins, Y. Alvarado, D. Hernandez

1. Staff Updates: Staff members were given a Letter of Intent to complete and return to administration indicating whether or not they would be returning to Briscoe for the 2021-2022 school year. Mr. Hernandez is conducting follow-up meetings to see if there will be vacancies. The plan is to fill any vacancies as quickly as possible, before the end of the school year.
2. SDMC Survey Completion: SDMC members were reminded that the SDMC survey needs to be completed no later than the district's requested date of May 21, 2021. The Academic Memo containing the survey link was sent to SDMC members via e-mail for their convenience. Members may be polled to ensure the survey has been completed as responses are anonymous.
3. Teacher Transfer Dates: The HISD annual Open Transfer Period will open on Monday, April 26, and will end at 5:00 p.m. on Friday, May 28th. Eligible employees are free to transfer between HISD campuses to fill vacancy positions during the open transfer time period.
4. Budgetary Impacts for 2021: ADA percentage is one factor used to determine our per-pupil allocation. Teachers must follow through and check student engagement for those marked absent at 9:30 am when attendance is officially taken. If a student engages at any time between 9:30 am and 11:59 pm, the absence needs to be corrected/changed to present. Office staff continues to call parent of absent students each morning to determine reason of absence and to remind parents that student should engage. Home visits are also made to contact parents that did not answer/respond to office calls. Other suggestions for attendance improvement were requested from the committee, keeping in mind that attendance cannot be incentivized due to the pandemic.
5. Testing Calendar for the Spring: Ms. Chavez distributed the calendar which contains both TELPAS and STAAR testing information. The dates for TELPAS list writing sample topics and due dates along with dates for online testing (Listening/Speaking and Reading). STAAR testing dates are also included on the calendar with the STAAR testing plan/overview meeting date to be determined.